Per Colorado State Travel Rule 5-1:

Meals & Incidentals – Eligibility & Limitations:

- Breakfast On day of departure, is eligible only if Departure Time is prior to 5:00 am
- Lunch Not eligible if trip departure and return is within a single calendar day; On day of departure, is eligible only if Departure Time is before 11:00am, or on the day of return the Return Time is after 1:00pm;
- Dinner only if Return Time is after 8:00pm
- Applicable Per Diem meal rate includes tip and is based on the location where the meal was taken, regardless of final trip destination or lodging location.
- Incidental Per Diem is allowed only for each overnight stay

Meals & Incidental Expense Reimbursement Requests must include:

- 1. Time and Date departed for your trip
- 2. Time and Date arrived in each location (if multiple locations visited)
- 3. Time and Date returned to your original departure location
- 4. Location where each meal was taken

Lodging Per Diem:

- Lodging rates apply to the localities listed below and to all localities within the counties listed.
- Cities not appearing below may be located within a county for which rates are listed.

Meals & Incidental Expense (M&IE) Rates and Eligibility for Travel on COLORADO State Business Effective for Travel between October 1, 2024 & September 30, 2025

Location	County	M&IE Total	Breakfast	Lunch	Dinner	Incidental Exp.
Standard Rate	Applies for all locations w/out specified rates	\$68	\$16	\$19	\$28	\$5
Aspen	Pitkin	\$92	\$23	\$26	\$38	\$5
Boulder / Broomfield	Boulder / Broomfield	\$80	\$20	\$22 \$33		\$5
Colorado Springs	El Paso	\$86	\$22	\$23	\$36	\$5
Cortez	Montezuma	\$74	\$18	\$20	\$31	\$5
Crested Butte / Gunnison	Gunnison	\$86	\$22	\$23	\$36	\$5
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$92	\$23	\$26	\$38	\$5
Douglas	Douglas	\$80	\$20	\$22	\$33	\$5
Durango	La Plata	\$80	\$20	\$22	\$33	\$5
Fort Collins / Loveland	Larimer	\$80	\$20	\$22	\$33	\$5
Grand Lake	Grand	\$86	\$22	\$23	\$36	\$5
Montrose	Montrose	\$74	\$18	\$20	\$31	\$5
Silverthorne / Breckenridge	Summit	\$92	\$23	\$26	\$38	\$5
Steamboat Springs	Routt	\$92	\$23	\$26	\$38	\$5
Telluride	San Miguel	\$92	\$23	\$26	\$38	\$5
Vail	Eagle	\$92	\$23	\$26	\$38	\$5

Colorado Maximum Lodging Per Diem Rates – For Travel between October 1, 2024 & September 30, 2025

Lodging Destination	County	Oct 2023	Nov	Dec	Jan 2024	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Standard Rate	Applies for all locations without specified rates	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110
Aspen	Pitkin	\$207	\$207	\$407	\$407	\$407	\$407	\$207	\$207	\$207	\$207	\$207	\$207
Boulder / Broomfield	Boulder / Broomfield	\$173	\$125	\$125	\$125	\$125	\$125	\$125	\$173	\$173	\$173	\$173	\$173
Colorado Springs	El Paso	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$123	\$168	\$168	\$168	\$123
Cortez	Montezuma	\$133	\$110	\$110	\$110	\$110	\$110	\$110	\$133	\$133	\$133	\$133	\$133
Crested Butte / Gunnison	Gunnison	\$154	\$154	\$154	\$154	\$154	\$154	\$154	\$154	\$154	\$154	\$154	\$154
Denver / Aurora	Denver / Adams / Arapahoe / Jefferson	\$215	\$165	\$165	\$165	\$165	\$165	\$215	\$215	\$215	\$215	\$215	\$215
Douglas	Douglas	\$111	\$111	\$111	\$111	\$111	\$111	\$111	\$111	\$142	\$142	\$142	\$111
Durango	La Plata	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$121	\$184	\$184	\$184	\$184
Fort Collins / Loveland	Larimer	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$140	\$140	\$140	\$110
Grand Lake	Grand	\$145	\$145	\$173	\$173	\$173	\$173	\$122	\$122	\$145	\$145	\$145	\$145
Montrose	Montrose	\$185	\$136	\$136	\$136	\$136	\$136	\$136	\$136	\$185	\$185	\$185	\$185
Silverthorne / Breckenridge	Summit	\$162	\$162	\$282	\$282	\$282	\$282	\$162	\$162	\$162	\$162	\$162	\$162
Steamboat Springs	Routt	\$132	\$132	\$288	\$288	\$288	\$288	\$123	\$123	\$179	\$179	\$179	\$179
Telluride	San Miguel	\$184	\$184	\$350	\$350	\$350	\$350	\$184	\$184	\$184	\$184	\$184	\$184
Vail	Eagle	\$201	\$201	\$397	\$397	\$397	\$397	\$201	\$201	\$201	\$201	\$201	\$201