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Instructions for Creating a Digital Signature

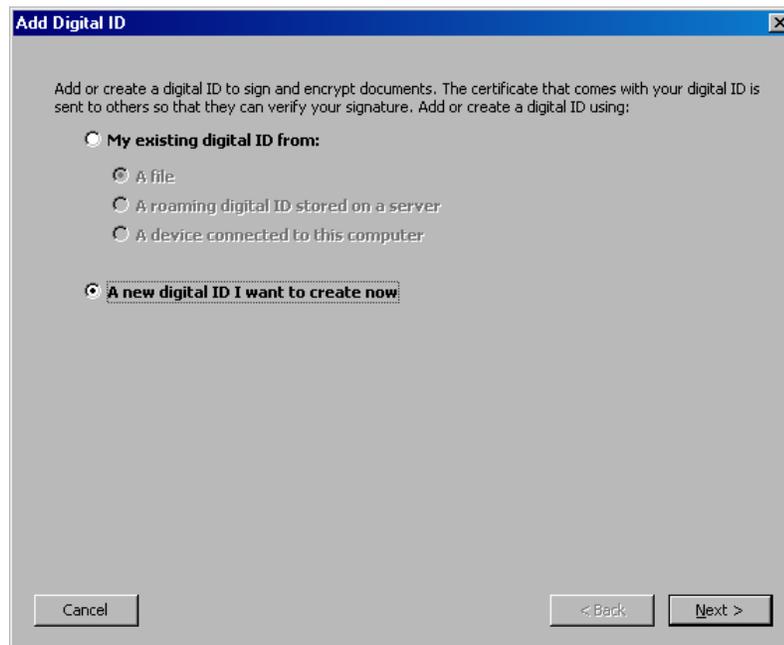
by Stevens, Carolyn — last modified Feb 08, 2013 04:42 PM

This document outlines the steps necessary to create an Adobe digital signature.

Instructions for Creating a Digital Signature

The first time you use the digital signature, you will need to create it through the following steps:

- Open a PDF form that has digital signature fields.
- Click in the signature field as if you were signing.
- Choose "A new digital ID I want to create now"



- Next Choose: New PKCS#12 digital ID File

Add Digital ID

Where would you like to store your self-signed digital ID?

New PKCS#12 digital ID file

Creates a new password protected digital ID file that uses the standard PKCS#12 format. This common digital ID file format is supported by most security software applications, including major web browsers. PKCS#12 files have a .pfx or .p12 file extension.

Windows Certificate Store

Your digital ID will be stored in the Windows Certificate Store where it will also be available to other Windows applications. The digital ID will be protected by your Windows login.

Cancel < Back Next >

- Next Type: Name, Org Unit, Org Name, and email address (Leave the other three bottom fields as they are)

Add Digital ID

Enter your identity information to be used when generating the self-signed certificate.

Name (e.g. John Smith):

Organizational Unit:

Organization Name:

Email Address:

Country/Region: US - UNITED STATES

Enable Unicode Support

Key Algorithm: 1024-bit RSA

Use digital ID for: Digital Signatures and Data Encryption

Cancel < Back Next >

- Next choose a password. Then confirm the password and click Finish

Add Digital ID ✖

Enter a file location and password for your new digital ID file. You will need the password when you use the digital ID to sign or decrypt documents. You should make a note of the file location so that you can copy this file for backup or other purposes. You can later change options for this file using the Security Settings dialog.

File Name:

Password:

■■■■ **Not Rated**

Confirm Password:

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