Image Review Checklist

**Instructions**

1. **Once you have completed the PowerPoint review each of the images in the course using the list below. If you have a “No” response to any of the questions below replace the image.**

**Image Review Checklist**

Does the photo depict the topic?

Does the photo add to the understanding of the topic?

Is the photo appropriate for the workplace?

Do your photos reflect the diversity of the community?

Is the photo labeled for non-commercial use?

Is animation turned off?

Is the size of the image balanced with the slide?

Is the imaging covering text?