
Fwd: FML Low Balance Report -2015-08-05-07-30-11

Kiziuk - CDOT, Len <len.kiziuk@state.co.us>
To: Jason Prince - CDOT <jason.prince@state.co.us>

Tue, Aug 25, 2015 at 4:18 PM

Len Kiziuk
Employee Relations



P 303.757.9683 | F 303.757.9718
4201 E. Arkansas Ave., Room 290, Denver, CO 80222
Len.Kiziuk@state.co.us | www.codot.gov | www.cotrip.org

----- Forwarded message -----

From: <CDOT.Reporting.D@state.co.us>
Date: Wed, Aug 5, 2015 at 7:31 AM
Subject: FML Low Balance Report -2015-08-05-07-30-11
To: LEN.KIZIUK@state.co.us

This is a monthly report. If you have employees on the report, there are two attached files. The Excel file contains a list of employees that have low FML balances as of 2015-08-05-07-30-11. The Word file contains the "FML Balance Advisory" letter for each employee on the report. FML Liaisons should notify all employees listed on this report within three business days from the report run date.

Note: The Excel report is only generated if there are employees in your division or region on the Low Balance Report.

Notification by CDOT email or hand delivery is appropriate for employees on intermittent FML. Certified postal mail is necessary for employees on continuous FML.

For questions, contact the FML Program Manager at [303-757-9683](tel:303-757-9683).

2 attachments

 **FML Low Balance Report-2015-08-05-07-30-11.xls**
52K

 **FML Low Balance Report-2015-08-05-07-30-11.rtf**
7776K



FML Low Balance Report Data

Report Run Date / Time: 8/5/2015 / 7:30:32AM

PERSON	First Name	Last Name	Organizational Unit	Email Address	Mailing Address 1	Mailing Address 2	City	State	Zip	Remaining FML Hours	Sick Leave Available	Annual Leave Available	Other Leave Available
9999	COREY	FLINTOFF	Denver Metro Mc-King Thornton 36-770	COREY.FLINTOFF@STATE.CO.US	626 N. OLD KING COLE		NEVERLAND	CO	80555	56.00	12.06	242.67	0.00

Fwd: FML Low Balance Report -2015-08-05-07-30-11

Kiziuk - CDOT, Len <len.kiziuk@state.co.us>
To: Jason Prince - CDOT <jason.prince@state.co.us>

Tue, Aug 25, 2015 at 4:18 PM

Len Kiziuk
Employee Relations



P 303.757.9683 | F 303.757.9718
4201 E. Arkansas Ave., Room 290, Denver, CO 80222
Len.Kiziuk@state.co.us | www.codot.gov | www.cotrip.org

----- Forwarded message -----

From: <CDOT.Reporting.D@state.co.us>
Date: Wed, Aug 5, 2015 at 7:31 AM
Subject: FML Low Balance Report -2015-08-05-07-30-11
To: LEN.KIZIUK@state.co.us

This is a monthly report. If you have employees on the report, there are two attached files. The Excel file contains a list of employees that have low FML balances as of 2015-08-05-07-30-11. The Word file contains the "FML Balance Advisory" letter for each employee on the report. FML Liaisons should notify all employees listed on this report within three business days from the report run date.

Note: The Excel report is only generated if there are employees in your division or region on the Low Balance Report.

Notification by CDOT email or hand delivery is appropriate for employees on intermittent FML. Certified postal mail is necessary for employees on continuous FML.

For questions, contact the FML Program Manager at [303-757-9683](tel:303-757-9683).

2 attachments

 **FML Low Balance Report-2015-08-05-07-30-11.xls**
52K

 **FML Low Balance Report-2015-08-05-07-30-11.rtf**
7776K

FML Low Balance Report

1 of your Employees are at the low balance threshold at time of report run!

Report Run Date / Time: 8/5/2015 / 7:30:32AM

Strategic Workforce Solutions
4201 E Arkansas Ave, Room 290
Denver, CO 80222-3400
COREY FLINTOFF
626 N. OLD KING COLE
NEVERLAND, CO 80555

RE: FML Job Protection Remaining

As of this date, 8/5/2015, you have 56.00 hours of FML job protection remaining.

Please continue to log into Employee Self Service to view your personal FML Leave Balance Report to see when additional FML job protection will be earned back.

Your current accrued paid leave balances are:

Sick Leave:	12.06
Annual Leave:	242.67
Other Paid Compensation:	0.00

If you have any questions regarding your FML entitlement, please contact your FML Liaison.

4201 E Arkansas Ave, Room 290, Denver, CO 80222-3400 P 303.757.9217 F 303.757.9081 www.codot.gov