

Image Review Checklist

Instructions

1. Once you have completed the PowerPoint review each of the images in the course using the list below. If you have a “No” response to any of the questions below replace the image.

Image Review Checklist

- Does the photo depict the topic?
- Does the photo add to the understanding of the topic?
- Is the photo appropriate for the workplace?
- Do your photos reflect the diversity of the community?
- Is the photo labeled for non-commercial use?
- Is animation turned off?
- Is the size of the image balanced with the slide?
- Is the imaging covering text?