

Purpose

Use this procedure to edit or delete a Glossary term from the Articulate course you are developing.

Trigger

Perform this procedure when you need to edit or delete a Glossary term.

Prerequisites

- None

Menu Path

Use the following menu path to begin this transaction:

- None

Transaction Code

Articulate

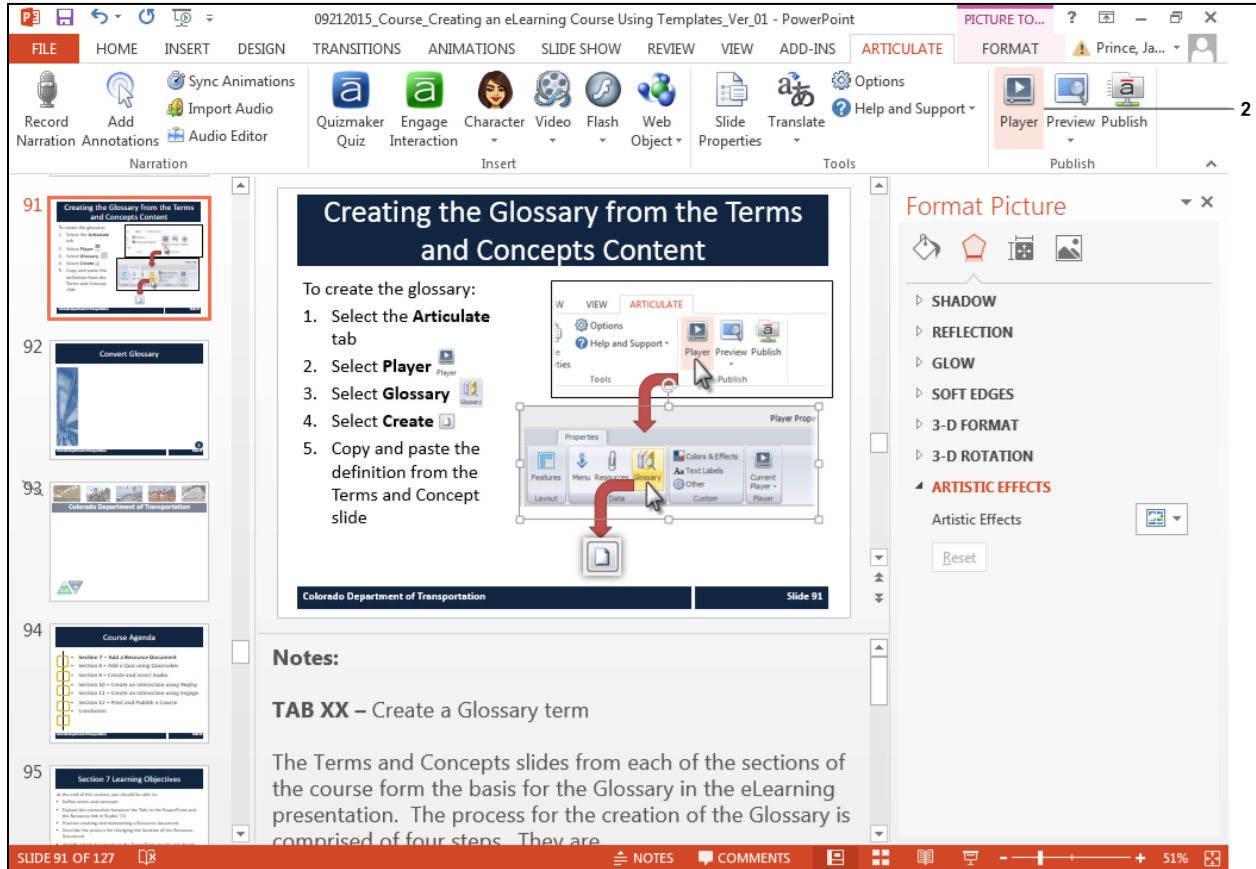
Helpful Hints

- The *Edit* and *Delete* button only display as active once at least one term has been added.

Procedure

1. Start the transaction using the menu path or transaction code.


Desktop



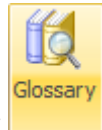
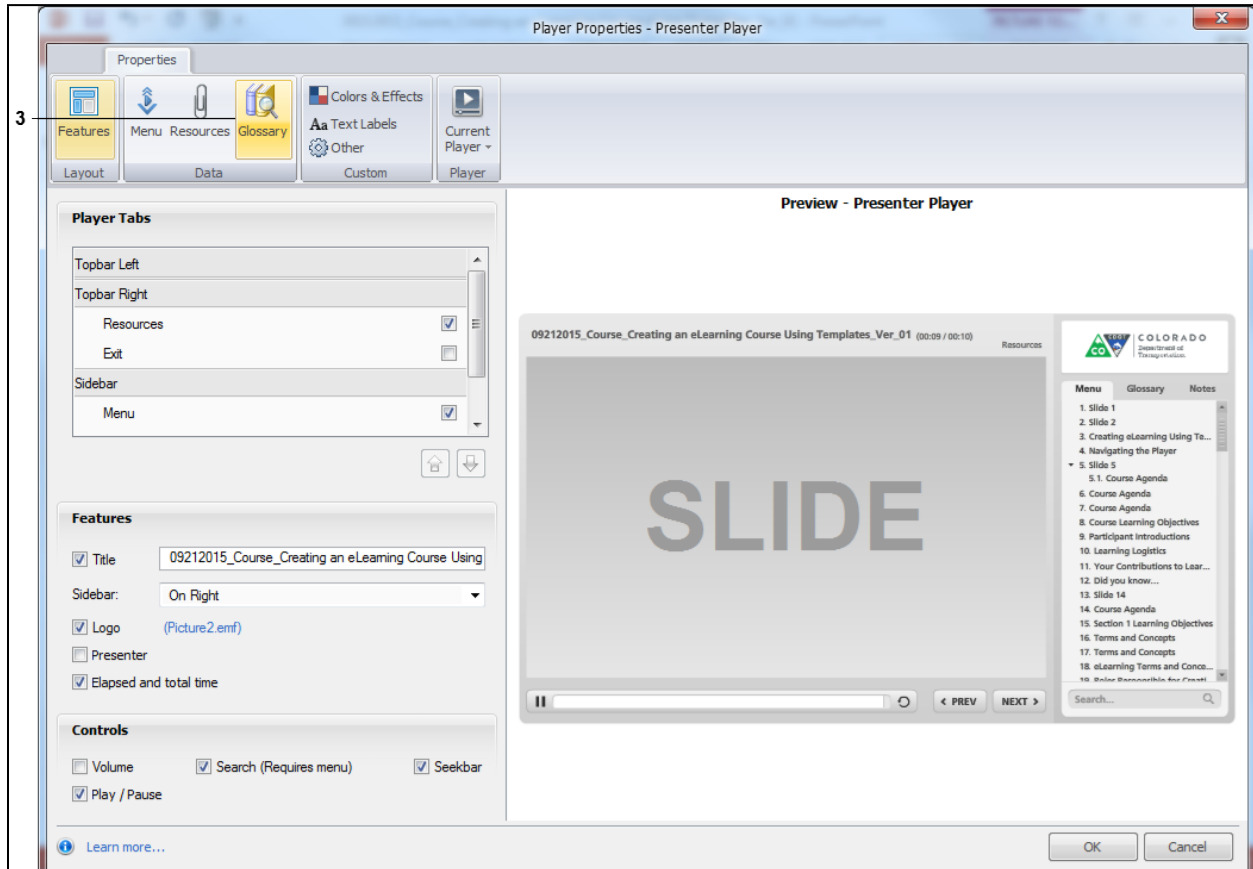
The screenshot shows the Articulate Storyline software interface. The main slide is titled "Creating the Glossary from the Terms and Concepts Content". It contains a list of five steps:

1. Select the **Articulate** tab
2. Select **Player**
3. Select **Glossary**
4. Select **Create**
5. Copy and paste the definition from the Terms and Concept slide

 A "Format Picture" panel is open on the right side of the interface, showing various effects like SHADOW, REFLECTION, GLOW, etc. The "Player" button in the bottom right corner of the software interface is highlighted with a red box. The slide number "Slide 91" is visible at the bottom of the slide area.

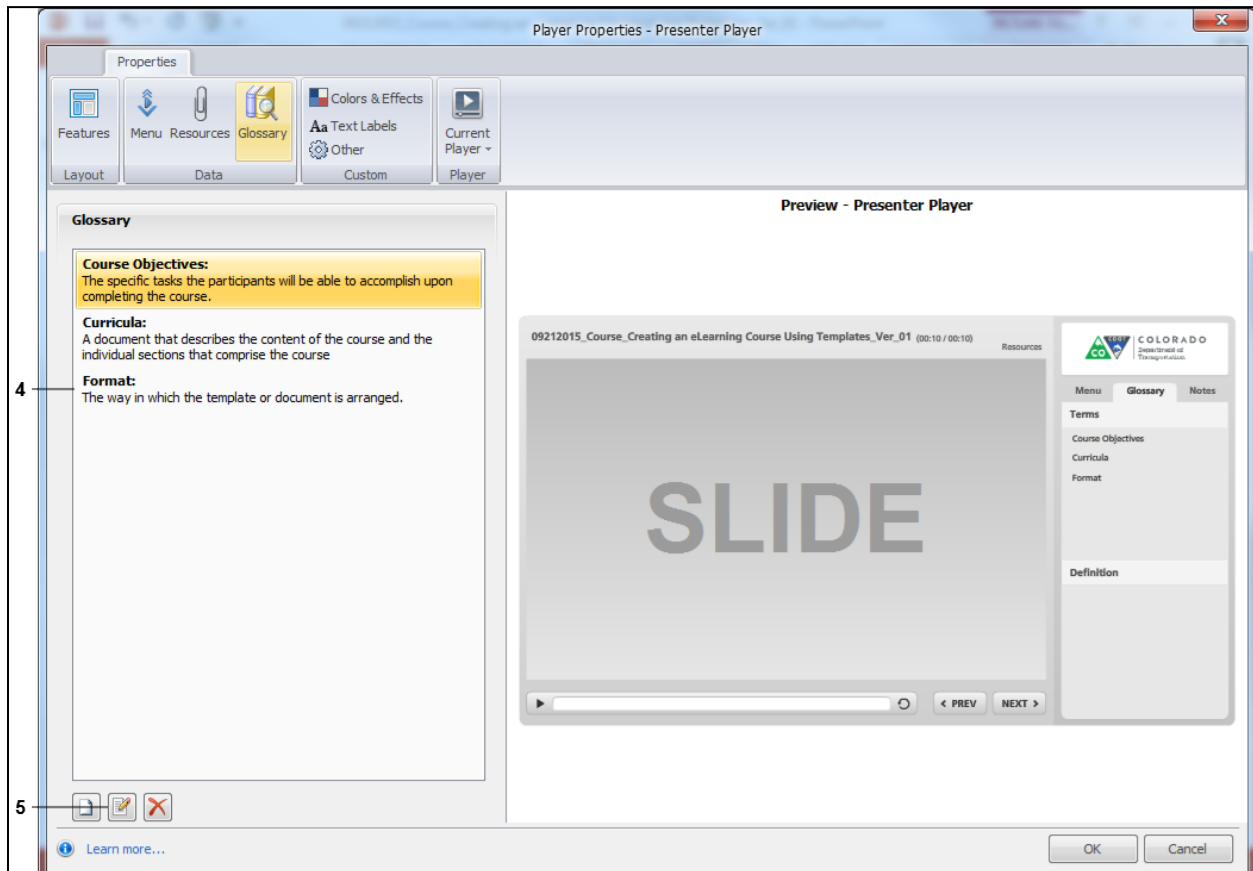
2. Click the **Player** button . The *Player Properties* screen displays.

Player Properties - Presenter Player



3. Click the **Glossary** button. The *Player Properties* screen updates with the *Glossary* screen details.


Player Properties - Presenter Player



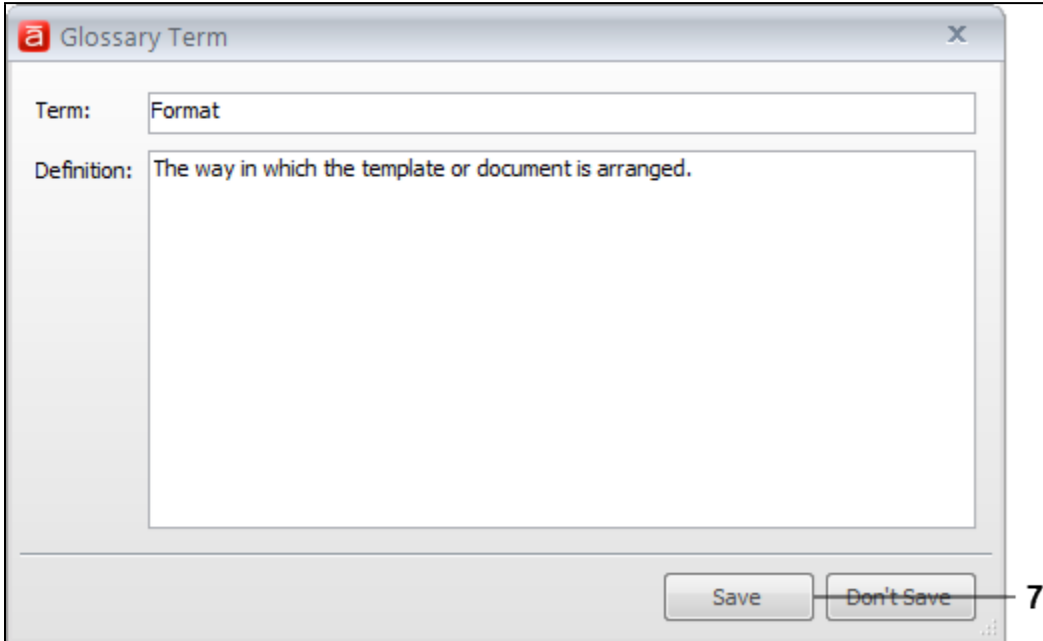
4. Select the term from the *Glossary* section of the screen you want to edit. In this example, *Format* is being selected.

5. Click **Edit** button .



To delete a term select the **Delete**  button. When you delete a term it is automatically deleted. You will not be prompted with a warning message.

Glossary



Glossary Term

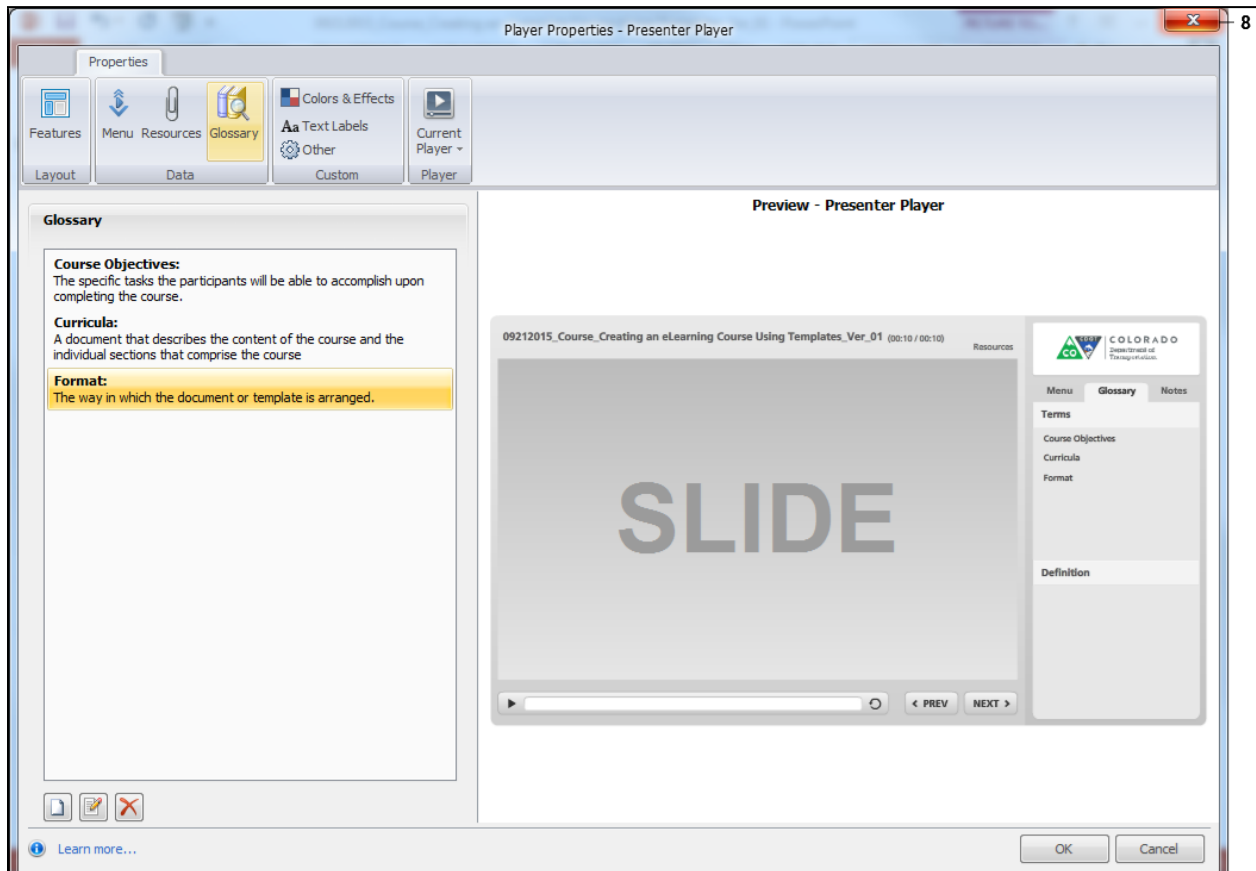
Term:

Definition:

7

6. As required, update the *Term* or *Definition* fields.
7. Click **Save** button to save the changes to the *Term* or *Definition* fields.

Player Properties - Presenter Player



8. Click **Exit** to  return to the presentation.

Result

You have edited an existing glossary term.