

**RECORDS DESTRUCTION BOX LABEL**

The contents of this box have been reviewed and may be shredded

|  |  |
| --- | --- |
| Box Number: | Type of Record: |
| Destruction Eligibility Date: | Originating Office: |
| Determined Eligible for Destruction By Records Management Program: | Destruction Form has been completed and signed by: |
| Records Management Approval: | Date Sent to Records Management for Shredding: |



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