

# **Right of Way Manual**

## **Chapter 9**

### **Functional Replacement of Real Property in Public Ownership**

#### **Policies, Procedures and Information**

**Colorado Department of Transportation**

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## EXHIBITS

Exhibit A	References
Exhibit B	Cost Estimate Data Relative to Contemplated Solutions Worksheet

## SECTION 9.1 – GENERAL INFORMATION

### 9.1.1 – Acronyms Common to the Right of Way (ROW) Manual and CDOT

BLM	Bureau of Land Management (Department of Interior)
BPR	Bureau of Public Roads (Predecessor to Federal Highway Administration)
BuRec	United States Bureau of Reclamation (Department of Interior)
CAD	Computer Aided Drafting
CE	Categorical Exclusion
CDPHE	Colorado Department of Public Health and Environment
CDOT	Colorado Department of Transportation
CFR	Code of Federal Regulations
CHARN	Colorado High Accuracy Reference Network
CJI-Civ. 4th	Colorado Jury Instructions, Civil 4th
CPA	Certified Public Accountant
CPW	Colorado Division of Parks and Wildlife (Colorado Department of Natural Resources)
CRS	Colorado Revised Statutes
EA	Environmental Assessment
EEO	Equal Employment Opportunity
EIS	Environmental Impact Statement
EPA	Environmental Protection Agency
EPS	Extended Purchasing System
ESA	Environmental Site Assessment
FEIN	Federal Employer Identification Number
FEMA	Federal Emergency Management Agency (U.S. Department of Homeland Security)
FHA	Federal Housing Administration (United States Department of Housing and Urban Development)
FHWA	Federal Highway Administration
FIR	Field Inspection Review
FIRREA	Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (a federal law enacted in the wake of the savings and loan crisis of the 1980's)
FLPMA	Federal Land Policy and Management Act of 1976 (Public Law 94-579 94th Congress)
FLTC	Federal Land Transfer Coordinator
FMV	Fair Market Value
FONSI	Finding of No Significant Impact
FOR	Final Office Review
FS	Feasibility Study
GLO	General Land Office (US Dept of Interior, Bureau of Land Mgmt)
GPS	Global Positioning System
HB	House Bill
HBU	Highest and Best Use
HED	Highway Easement Deed
HLR	Housing of Last Resort
HUD	United States Office of Housing and Urban Development
IGA	Intergovernmental Agreement
ISA	Initial Site Assessment
LOC	Letter of Consent

LPA	Local Public Agency
LSCD	Land Survey Control Diagram
MAP-21	Moving Ahead for Progress in the 21st Century, P.L. 112-141
MESA	Modified Environmental Site Assessment
MIDP	Mortgage Interest Differential Payment
MOA	Memorandum of Agreement
MOO	Memorandum of Ownership
MOU	Memorandum of Understanding
NEPA	National Environmental Policy Act
NGS	National Geodetic Survey (National Oceanic and Atmospheric Administration - NOAA)
NHS	National Highway System
NRHP	National Register of Historic Places (National Parks Service, US Dept of the Interior)
NSRS	National Spatial Reference System (National Oceanic and Atmospheric Administration - NOAA)
PBS	Primary Base Series (USGS Mapping Program)
PCD	Project Control Diagram
PL	Public Law
PLS	Public Land Surveyor (Licensed in the State of Colorado by Colo Dept of Regulatory Agencies)
PS&E	Project Specifications and Estimates
PSI	Preliminary Site Investigation
QA	Quality Assurance
QAL	Qualified Appraisers List
QC	Quality Control
QRAL	Qualified Review Appraisers List
REPM	Regional Environmental Project Manager
RFP	Request for Proposal
RHP	Replacement Housing Payment
RI	Remedial Investigation
ROD	Record of Decision (US Environmental Protection Agency)
ROW	Right of Way
ROWPR	Right of Way Plan Review
RS	Revised Statute (Federal - first official codification of the Acts of Congress)
RTD	Regional Transportation Director
SPCC	Spill Prevention and Countermeasure Plans
SSN	Social Security Number
State Land Board	State Board of Land Commissioners (Department of Natural Resources)
STIP	Statewide Transportation Improvement Program (4 year transportation planning document required by FHWA)
STURRA	Surface Transportation and Uniform Relocation Assistance Act of 1987
SUP	Special Use Permit
TE	Transportation Enhancement (Moving Ahead for Progress in the 21st Century Act (MAP-21) replaced the TE Activities with the Transportation Alternatives Program (TAP))
TEA 21	Transportation Equity Act for the 21st Century (enacted June 9, 1998 as Public Law 105-178)
TMOSS	Terrain Modeling Survey System (InRoads Computer Software)
Uniform Act	Uniform Relocation Assistance and Real Property Acquisition Policies of

	1970, as amended (42 USC 4601 et seq.)
USC	United States Code
USCIS	United States Citizenship and Immigration Services (Homeland Security)
USDOT	United States Department of Transportation
USFS	United States Forest Service
USGS	United States Geological Survey
USPAP	Uniform Standards of Professional Appraisal Practice

### 9.1.2 – Definitions

These definitions are per 49 CFR Part 24.

**Agency:** The Federal agency, State, State agency, or person that acquires real property or displaces a person.

**Appraisal:** A written statement independently and impartially prepared by a qualified appraiser setting forth an opinion of defined value of an adequately described property as of a specific date, supported by the presentation and analysis of relevant market information.

**Program or project:** Any activity or series of activities undertaken by a Federal agency or with Federal financial assistance received or anticipated in any phase of an undertaking in accordance with the Federal funding Agency guidelines.

**State:** Any of the several States of the United States or the District of Columbia, the Commonwealth of Puerto Rico, any territory or possession of the United States, or a political subdivision of any of these jurisdictions.

**Uniform Act:** The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (Pub. L. 91-646, 84 Stat. 1894; 42 U.S.C. 4601 et seq.), and amendments thereto.

The following definitions used in functional replacement context are as follows:

**Eligible Betterment:** An improvement in structure, material or site that does not exist in the facility being acquired, but is necessary for compliance with existing codes, laws, or reasonable prevailing standards.

**Equivalent Utility:** Equal attractiveness and usefulness-especially in effect or function.

**Functional Replacement:** A method of paying the cost necessary to replace the facility being acquired with a similar needed facility that offers the same utility, including betterments and enlargements required by present-day local laws, codes, and reasonable prevailing standards in the area for similar facilities.

**Functional Replacement Costs:** The present cost of replacing the improvements and/or site with one having the same utility and usefulness in accordance with present-day requirements.

**Ineligible Betterment:** An improvement in structure, material or site that does not exist in the facility being acquired but is included in a replacement facility to:

- Accommodate goals or objectives other than functional replacement, or

- Meet optional standards which are not mandatory or established by actual usage.

Costs attributed to this type of improvement are considered ineligible for Federal participation.

- **Prevailing Standard:** A rule or criterion established by authority and enforceable or established by custom and is regularly and widely used.
- **Special Purpose Properties:** Generally these are properties which have physical features peculiar to a specific use, have no apparent market, and have no feasible economic use. Criteria necessary to constitute a special purpose property varies by legal jurisdiction and textual material is not in complete agreement.

### **9.1.3 – Authorities**

References to authorities, Code of Federal Regulations (CFR), and Colorado Revised Statutes (CRS) are:

- 23 CFR 710.509
- Colorado Constitution Article II, Section 15
- Colorado Right of Way Manual
- CRS 24-56-101 et seq.
- CRS 38-1-101 through 121
- CRS 43-1-208
- CRS 43-1-210
- CRS 43-3-106

### **9.1.4 – Purpose**

The purpose of this chapter is to provide procedures of functional replacement of real property in public ownership.

The Functional Replacement program was developed by the Federal Highway Administration (FHWA) to provide an alternative method of acquiring real property for any highway or highway related project in which Federal funds will participate in any part of the right of way costs of the project and compensating for publicly owned property providing essential public services. Regulation reference 23 CFR Part 710.509 (Functional Replacement of Real Property in Public Ownership). Examples are schools, police and fire stations, local parks, etc. The provisions of Functional Replacement do not apply to real property owned by utilities and railroads, Also excluded are Federal lands and properties covered under the Historical Preservation Act (16 USC 461) or 49 USC 303(c), commonly referred to as Section 4(f) provisions of the Department of Transportation Act, as revised. These types of properties have other regulations covering their acquisition, relocation, or modification.

## **SECTION 9.2 – FUNCTIONAL REPLACEMENT REQUIREMENTS**

### **9.2.1 – Colorado Department of Transportation (CDOT) Role**

Where the Chief Engineer determines it is in the public interest, functional replacement of a public facility may be provided instead of a traditional acquisition. Application of functional replacement procedure is at the discretion of CDOT, subject to FHWA approval if federal participation is desired.

Traditional methods of paying for real estate require a deduction for the depreciation of the existing facility that is being acquired for a public project. Functional replacement represents a departure from this tradition. It provides a method of paying the cost necessary to replace the facility being acquired with a similar needed facility that offers the same utility, including betterments and enlargements required by present day local laws, codes, and reasonable prevailing standards in the area for similar facilities.

### **9.2.2 – Requirements for Functional Replacement**

Federal-aid funds may participate in functional replacement costs only if:

- Functional replacement is permitted under State law and CDOT elects to provide it.
- The property to be functionally replaced is in public ownership and use.
- The replacement facility will be in public ownership and will continue the public use function of the acquired facility.
- CDOT has informed the agency owning the property of its right to an estimate of just compensation based on an appraisal of fair market value and of the option to choose either just compensation or functional replacement.
- FHWA concurs that functional replacement is in the public interest.
- The real property is not owned by a utility or railroad.

Federal-aid participation in the costs of functional replacement is limited to costs which are actually incurred in the replacement of the acquired land and/or facility and are:

- Costs for facilities which do not represent increases in capacity or betterments, except for those necessary to replace utilities, to meet legal, regulatory, or similar requirements, or to meet reasonable prevailing standards.
- Costs for land to provide a site for the replacement facility.

## **SECTION 9.3 - FEDERAL PARTICIPATION**

### **9.3.1 – FHWA Role**

FHWA must concur that functional replacement is in the public interest.

Federal funds may participate in functional replacement costs on the following basis:

- The actual functional replacement cost of the facilities required to be replaced, and
- The appraised current fair market value (FMV) of the land to be acquired for highway purposes when the owning agency has land on which to relocate the facilities, or the reasonable cost of acquiring a functionally equivalent substitute site where lands in the same public ownership are not available or suitable. Costs for increases in capacity and other betterments are not eligible for federal participation except those necessary to replace utility; those required by existing codes, laws, and zoning regulations; and those related to reasonable prevailing standards for the type of facility being replaced.

Where it is found that the appraised fair market value of the property to be acquired exceeds the cost of functional replacement, Federal funds may participate in the FMV amount.



## **SECTION 9.4 - PROCEDURES**

### **9.4.1 – Early Involvement**

If functional replacement is to be considered, CDOT officials meet with the owning agency to discuss the effect of a possible acquisition and potential application of functional replacement procedures. The results of such discussions and decisions concerning functional replacement should be included in the relevant EA, EIS, and Section 4(f) statement if such documents are required on a given project. If functional replacement is to be considered, CDOT shall have the property appraised at the earliest practical time and establish an amount it believes to be just compensation, and shall advise the owning agency of the amount established. Subject to the requirements of this directive, the owning agency has the option of accepting the amount of compensation established by the appraisal process or requesting functional replacement. The owning agency may waive its right to have an estimate of compensation established by the appraisal process if it prefers functional replacement.

If the owning agency desires functional replacement, it should initiate a formal request to the CDOT, and fully explain why it would be in the public interest.

### **9.4.2 – CDOT Concurrence**

If the Chief Engineer agrees that functional replacement is necessary and in the public interest, Project Development Branch, Headquarters ROW will submit a specific request for FHWA concurrence. The request will include:

- Cost estimate data relative to contemplated solutions (see Exhibit B for a suggested format and items to be covered)
- Agreements reached at meetings between the CDOT and the owning agency,
- An explanation of the basis for its request, and
- A statement that replacement property will be acquired in accordance with the provisions of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (Uniform Act) as amended and applicable FHWA directives.

### **9.4.3 – FHWA Concurrence**

After concurrence by FHWA that functional replacement is in the public interest, authorization will be granted to proceed with the acquisition of the substitute site and to proceed with physical construction of minor structures, or in the case of major improvements, to proceed with development of detailed plans, specifications and estimates. During development of the plans, Project Development Branch, Headquarters ROW will be responsible for coordination and concurrences by FHWA to assure that all parties concerned agree on the eligible and ineligible betterments.

The plans, specifications, estimates, and modifications, shall be submitted by the Project Development Branch, Headquarters ROW to FHWA for review and approval in accordance with established procedures. Where major improvements are involved, advertising for bids and letting of the contract to construct the replacement facility may follow the general procedures

utilized by the owning agency, if acceptable to the CDOT and FHWA. The submission, where applicable, shall include provisions for CDOT inspection during construction of the replacement facility.

Prior to submittal of the final proposed Project Specifications and Estimates (PS&E) to FHWA for approval, an agreement shall be developed setting forth the rights, obligations and duties of each party with regard to the facility being acquired, the acquisition of the replacement site, and the construction of the replacement facility. The agreement shall also set forth how the costs of the new facility are to be shared between the parties. Prior to FHWA concurrence in the award, the agreement shall be executed. If no construction is involved, the agreement shall be executed prior to the acquisition of the replacement land or facility. Any changes or modifications in the planned construction after PS&E approval will be cleared through the Project Development Branch, Headquarters ROW who will secure necessary FHWA approvals. The CDOT's request for final payment shall include:

- A statement signed by an appropriate official of the owning agency and the CDOT certifying that the cost of the replacement facility has actually been incurred in accordance with the provisions of the executed agreement.
- The statement shall also certify that a final inspection of the facility was made by the CDOT and the owning agency and that the CDOT is released from any further responsibility.