



DESIGN BULLETIN

2022 CDOT Engineering Estimate Request

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Date: February 17, 2022

2022 CDOT Engineering Estimate Request

The Engineering Estimates and Market Analysis (EEMA) Branch is implementing a new process to request Engineering Estimates for projects. The Form 1065 has been updated to reflect the information that is needed by the branch to provide timely Estimates. The process to complete Form 1065 has been updated as well. Below is the link to the Cost Estimating Services - internal website. **YOU NEED TO USE MICROSOFT EDGE (the SAP interface does not function with Chrome)**. On this site there is a link to request an Estimate. Once this link is accessed, a pop-up will appear and the requestor will need to log in to SAP with their credentials. The requestor will input the 5-digit sub-account number. After the sub-account is entered, the new form will pull information from various CDOT systems. This information should be verified by the requestor. There are four fields that will require input from the requestor:

1. **The Project Type field** - This should describe the main goal(s) of the project. For example: Resurfacing project, Widening Project, Curb Ramp Project, Intersection Project, Full Reconstruction Project, etc.
2. **Two check boxes - One for Plans and one for Specifications.** The requestor needs to provide the plans in PDF format. Engineering Estimates needs to know where they can access these PDF's, if available. Preferably, a copy of these files should be saved in the Engineering Estimate folder under the appropriate Project folder in ProjectWise.
3. **The Remarks field** - This is the area to direct EEMA where the plan and specification files are located, if not in the Engineering Estimate folder, and any other important information.

When these fields are complete the form can be submitted with the submit button. When the submit button is pressed an email will be sent to the EEMA branch completing the request. The requestor will also receive an email verifying that the email was sent.

EEMA would like to see projects as soon as items and quantities are available for analysis, but NO later than the FOR meeting. EEMA is also required to give a Final Engineer's Estimate prior to Advertisement. EEMA needs two weeks to complete an Estimate.

Request an Estimate:

<https://sites.google.com/state.co.us/cdothub/teams/engineering/eema>

Please contact stephen.bokros@state.co.us for support.