**Change Order Price Analysis Tool**

The purpose of this Bulletin is to provide information regarding the use of the Change Order Price Analysis Tool for price justification for added items for change orders.

* + - 1. The Price Analysis Tool utilizes a subset of the bidding cost data compiled by EEMA and is available at:

<https://drive.google.com/file/d/1IeS5bw87eWyLmTnDH_bnv_raYlumhjjt/view>

OR

<https://www.codot.gov/business/project-management/pre-construction>

then Tools Catalog, CO Price Analysis Tool

* + - 1. Instructions for using this tool are available under a separate tab within the Price Analysis Tool.
      2. When using the output of the Price Analysis Tool for price justification, a copy of the result sheet needs to be included in the change order package as an attachment to the letter. The price comparison to the Contractor’s submitted price will still need to be summarized in the body of the letter of explanation.

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Add the following paragraphs to the end of section 120.7.6.2.3, CDOT Cost Data Book, of the Construction Manual:

In addition, a Change Order Price Analysis Tool is available and can be used for price justification for added items for change orders. This tool uses a subset of the bidding cost data compiled by EEMA and is updated frequently. Instruction for use are included as a separate tab within the tool. It is available at:

<https://drive.google.com/file/d/1IeS5bw87eWyLmTnDH_bnv_raYlumhjjt/view>

OR

<https://www.codot.gov/business/project-management/pre-construction>

then Tools Catalog, CO Price Analysis Tool

When using the output of the Change Order Price Analysis Tool for price justification of added items, the result sheet needs to be included as an attachment to the letter of explanation. The price comparison to the Contractor’s submitted price will still need to be summarized in the body of the letter of explanation.

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If you keep your own copy of the *Construction Manual* (electronic or paper), please keep a copy of this Construction Bulletin with it.

The *Construction Manual* and Construction Bulletins can be found on the Design and Construction Project Support web page at:

<https://www.codot.gov/business/designsupport/bulletins_manuals>