**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**September 1, 2011**

**Attendance**

* Jim Moody, CCA, Guest
* Scott Ellis, Region 4
* Nabil Haddad, CDOT Innovative Contracting
* Don Garcia, CDOT Region 2
* David Watt, CDOT Region 2
* Tammy Lang, CDOT DTD
* Elizabeth Kraft, CU Boulder
* Randy Jensen, FHWA
* Mark Scholfield, Wilson & Company
* Jeff Wassenaar, CDOT, Project Development Branch Manager
* George Tsiouvaras, ACEC, TSH Consulting Engineers
* Benjamin Acimovic, CDOT, Region 1
* Kathy Young, AG’s Office
* Rudy Alder, Utah DOT, via telephone
* Ed Archuleta, Region 5, via telephone

**Summary of Discussions**

* Project Delivery Selection Matrix Final Draft
	+ Mark Scholfield presented the fine-tuned project delivery selection matrix
	+ A User’s Guide section will be added to the matrix
	+ The matrix was successfully used for the Region 2 I-25/Ilex Project in Pueblo
	+ The matrix was endorsed by the Committee and received very well
	+ The matrix will be presented to the CDOT PE III’s during their next meeting
	+ Randy Jensen explained that there is no need to revise the matrix to match the 13 factors addressed in the FHWA CM/GC SEP-14 Programmatic approval, but include an explanation in the CDOT annual report to FHWA
* Subcommittee Updates:
	+ Templates and Standard Contract subcommittees (Book 1):
* CMGC subcommittee update:
	+ I-70/Dotsero CM/GC RFP released
	+ CDOT has received many valuable comments so far
	+ The subcommittee is finalizing the CM/GC RFP Template
	+ The subcommittee is currently working on fine-tuning the RFP Instructions and Scoring Guidelines
* D-B and SDB subcommittee update: Kathy Young
	+ Kathy met with the Controller’s Office
	+ The subcommittee is waiting for the OSC’s comments (if any)
	+ Tammy Lang, and CDOT top management, may need to get involved to expedite the process
* Technical Requirements subcommittee update
	+ Dave Watt will now be the champion of this subcommittee and will schedule the first meeting in the near future
	+ This subcommittee will work in conjunction with the Book 1 D-B and SDB subcommittee
	+ This subcommittee will potentially work on a Streamlined Design-Build Manual
* Quality Programs subcommittee update:
	+ Don Garcia informed the group that the first meeting was held on August 29, 2011 and was very productive
	+ There will be additional individuals invited to attend this subcommittee’s meetings
* Updating Manuals subcommittee update: No update

**Miscellaneous/Open Discussion**

* + Jim Moody informed the group about the upcoming CCA Networking Event on October 3, 2011
	+ Jim Moody mentioned that it is difficult to find innovative contracting project websites on the CDOT website
	+ Nabil will work with IT to have all the project website links on the Innovative Contracting website
	+ Jim Moody informed the group about the effort to keep a list of upcoming innovative contracting projects by soliciting input from the CDOT Regions
* Next Meeting: Thursday, September 22, 2011 from 1 - 2:45 pm (CDOT Bridge Conference Room 107B)

Future Innovative Contracting topics (not prioritized):

* + Clarity and transparency of project goals
	+ Celebrating Successes (Awards, Sharing Lessons Learned, etc…)
	+ Local Agency and other stakeholder involvement (Major Utilities, Railroads, etc…)
	+ Training and outreach to CDOT, the industry, and the public
	+ Staffing Requirements for major Innovative Contracting Projects
	+ Contractor pre-qualification
	+ Insurance Requirements
	+ Lobbying for Colorado legislation that allows using Innovative Contracting techniques
	+ Innovative Contracting techniques for ARRA or Fast track projects
	+ The future relationship between the ICAC and the CDOT Bridge Enterprise
	+ Local Agency Innovative Contracting Projects (Roles and Responsibilities)
	+ Subjectivity and how to deal with it
	+ Green Contracting Provisions