**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**April 21, 2011**

**Attendance**

Scott Ellis, CDOT, Region 4 Resident Engineer

Elizabeth Kraft, CU Boulder

Keith Molenaar, CU Boulder

Jeff Wassenaar, CDOT, Project Development Branch Manager

George Tsiouvaras, ACEC, TSH Consulting Engineers

Greg Diehl, CDOT EEO

Nabil Haddad, CDOT Innovative Contracting

Dave Poling, CDOT R2 Program Engineer

Tim Maloney, Kraemer & Sons

Kathy Young, State of Colorado AG’s Office

Randy Jensen, FHWA Program Delivery Engineer

Benjamin Acimovic, Region 1 Project Manager

Matthew Pacheco, Region 6 RTD Liaison

Mark Scholfield, Guest, Wilson & Co

Joe Elsen, R3 Program Engineer via telephone

Ed Archuleta, R5 Resident Engineer via telephone

 **Summary of Discussions**

* Greg Diehl explained the new goals of the ESB and DBE Programs:
	+ The EEO office is looking to establish a consistent ESB scoring weight for “best value/most qualified” selections
	+ The EEO office is looking to move the DBE evaluation into a Pass/Fail good faith effort analysis (parallel to the highway construction DBE specification), and apply these points to the ESB
* Project Delivery Selection Matrix Final Draft
	+ Discussed final comments
	+ Keith Molenaar suggested including an Executive Summary in conjunction with the existing matrix. Keith will incorporate the ACEC final matrix, and the executive summary into the final matrix version
	+ It was suggested that this final matrix be used on more CDOT projects and potentially include the matrix in the scope of the project
	+ The R4 SH 14 bridges project was suggested as a candidate project since R4 has had a successful workshop using the draft matrix
* ICAC Subcommittees:
	+ Subcommittees need to meet ASAP to craft a brief goal statement, deliverables, and tentative timeframes for task completion
	+ Nabil will work on a summary of what the ICAC has accomplished so far
	+ D-B and SDB subcommittee:
		- Met on April 19, 2011 to discuss Book 1 comments
		- Book 1 Template for Traditional D-B is under review and sent to all members
		- Book 1 will then be revised for Streamlined D-B projects
		- Tim Maloney mentioned that Book 1 as it exists right now is an excellent template, and fine-tuning it only makes it better
* Miscellaneous:
	+ The ICAC meeting has been rescheduled to the fourth Thursday of every month, starting at 1 pm, to avoid commission weeks and CDOT bid opening. This will allow more individuals to attend
	+ Jeff Wassenaar informed the group that the commissioners want us to step up the pace of our work
	+ Dave Poling is retiring at the end of May and he will recommend his ICAC replacement
* Next Meeting: Thursday, May 26, 2011 from 1 PM – 2:45 PM

(CDOT HQ, Bridge Room 107B)