**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**May 31, 2012**

**Attendance**

* Nabil Haddad, CDOT Innovative Contracting
* Randy Jensen, FHWA
* Laura Zamora, CDOT Area Engineer
* Keith Molenaar, CU Boulder
* Chris Harper, CU Boulder
* Mark Scholfield, Wilson & Company, via telephone
* Charlie Trujillo, AECOM Bridge Enterprise
* Randy Furst, CDOT Region 6 Program Engineer
* Dave Watt, CDOT Region 2 Resident Engineer
* Joe Elsen, CDOT Region 3 Program Engineer, via telephone
* Richard Zamora, CDOT Project Development Branch Manager
* Tim Maloney, CCA, Edward Kraemer & Sons, via telephone
* Jim Moody, CCA

**Summary of Discussions**

* Nabil introduced Richard Zamora, Project Development Branch Manager to the ICAC
* Subcommittee Updates:
  + Templates and Standard Contract subcommittees (Book 1):
* CMGC subcommittee update:
  + Nabil gave an update on the CDOT/FHWA internal May 7, 2012 Best Practices/Lessons Learned meeting
  + The subcommittee will meet in June/July to discuss many CM/GC outstanding issues including RFP revisions, and CM/GC standard templates
* D-B and SDB subcommittee update: David Watt
  + The sub-committee members are currently reviewing the D-B templates (ITP and Book 1) and making changes to come up with SDB templates
  + Next sub-committee meeting will be held in July 2012
  + Quality Programs subcommittee update:
    - No update was provided

**Miscellaneous/Open Discussion**

* + Keith Molenaar gave an update on the TCM Pooled Fund study
  + “Progressive Design-Build” and its advantages/disadvantages were discussed. Other states are experimenting with this technique, and there are no imminent plans to start using Progressive Design-Build at CDOT
  + Keith Molenaar will take a detailed look at the Project Delivery Selection Matrix to ensure that all the example obstacles/opportunities/risks are fair and not biased towards any particular project delivery method. Fairness towards Design-Bid-Build will be particularly examined
  + Jim Moody and Nabil Haddad gave a brief overview on the May 18, 2012 CDOT CCA CM/GC training
  + Nabil, Keith, and Mark Wilson gave a brief overview on the DBIA presentation in Phoenix
  + Nabil and Jim Moody gave a brief overview regarding the FHWA CM/GC Peer Exchange in Boston
  + Richard Zamora mentioned that the Chief Engineer will be responding to the CCA letter sent to CDOT regarding CM/GC, and CDOT’s intention to lift the CM/GC pause
  + It was suggested that CDOT provide sample CM/GC interview questions if there is no intent to use these specific questions again on future CDOT projects
  + Future innovative contracting topics were revisited, some topics were deleted, some were altered, and some were added. Below is a list of recommended future topics and suggestions:
  + Future Innovative Contracting topics (not prioritized):
    - Celebrating Successes (Awards, Public Information, Outreach, Sharing Lessons Learned, etc…)
    - Local Agency and other stakeholder involvement and training on Innovative Contracting Projects (Major Utilities, Railroads, etc…)
    - Staffing Requirements for Innovative Contracting Projects
    - Consistency among all CDOT Regions
    - Updating Manuals and Guidelines (D-B, SDB, CM/GC, and Innovative Contracting)

Suggestions:

* Publish project goals for innovative contracting projects (and all projects for that matter)
* Publish a white paper on what a good set of project goals may be (provide specific examples)
* Approach CDOT Public Relations Office and suggest that they “tell our story on how innovative CDOT is”, i.e. press releases, ENR magazine, public and industry outreach, publications, etc…
* It was agreed to keep providing training for the industry and Local Agencies
* It was agreed to keep the ICAC going and not sunset this committee yet
* It was agreed to start meeting once every two months rather than monthly, and have the ICAC subcommittees continue to meet as needed
* It was strongly recommended that the RFP’s for innovative contracting projects ensure that quality of the finished product is addressed properly
* Next Meeting: June 28, 2012