**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**May 22, 2014**

**1pm – 2:45pm**

**In Attendance:**

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| Nabil Haddad, CDOT Innovative Contracting  David Brown, Parsons – formerly Delcan  Wayne Pittman, CDOT R2  Jim Moody, CCA  Cory Kindle, CDOT R5 (phone)  Ben Acimovic, CDOT R1  Tom Howel, Kiewit  Brian Bellfi, CH2M Hill  Matthew Cirulli, AE Comm- Bridge Enterprise | Chris Harper, CU (phone)  Jeff Seiders, RKI/Austin  Tim Maloney, Kraemer  Richard Zamora, CDOT  Don Garcia, CDOT Region 2  David Watt, CDOT Region 2  Jennifer Billings, CDOT Region 2  Saeed Saeb, RockSol  Frank Kinder, CDOT |

**Summary of Discussions**

1. **Introductions**
2. **Subcommittee Updates:**

* CMGC Subcommittee update (Nabil H & Ben A):
  + CMGC Subcommittee meeting – An Industry Relations CMGC and Best Practices CMGC delivery method meetings to take place June 9th (IR – morning and BP (Internal CDOT, FHWA and interested LA) – afternoon.
  + Jim Moody to send invite to those companies that have proposing on CMGC projects.
  + Templates for the RFP Solicitations are being finalized to assist Regions on consistency and to make the process flow as best as possible.
  + CDOT will be posting Score Cards and Bid Tabs at two locations (Bid Site and Innovative Contracting web sites.
  + Nabil H. Selection Matrix to be posted by which phase.
    - Responses to Last Major revision of Selection Matrix due May 30 Q&A.
    - Removed redundancies and flows better
    - Unique capabilities and game changer options need to be considered
    - Goal to have Selection Matrix revised by July.
  + CCA requested that training with the process continues and that it remain fair and open process as possible.

* CMGC Subcommittee - Best Practices Offshoot Committee
  + Tammy Maurer will be the lead for this effort
    - Golden, C & C Denver, Castle Rock Invited with internal CDOT and FHWA.
    - Other agencies interested in CMGC will be invited.
    - Discussing various ideas and concerns
    - CCA met w/RTD discussed the selection process.
    - Several projects went through project delivery selection type matrix
    - CCA is hopeful that the matrix will be applied similarly across the Regions.
  + Maine DOT did Emergency CMGC in 5 days.
  + To continue to Innovate, a subcommittee needs to work on emergency CMGC selection process.

* Quality Programs Subcommittee update (Don G):
  + Don will be retiring and recommended that Scott Dalton & Wayne Pittman to take on this endeavor.
  + Need to get quality method in writing and not lose a lot of great ideas.
  + FHWA and CDOT would like a member from materials in this subcommittee.
  + Need to determine deliverables for subcommittee.
  + David Brown recommended that NCHRP – 1083 would have good guidance
  + Environmental Subcommittee or working group recommended
    - In July invite Scott Epstein, CDOT Env. HQ Staff and Randy Jensen
    - Issues related to Environmental on GMGC Projects
    - Don G. Need consistency through out Regions
    - Near clear process on how to clear D/B, CMGC, etc. projects. Check with R-w Env. Mgr
    - Contractors need clarification on responsibilities/risks related to Env.
    - Possibly have Lesson Learned with R-2 on the D/B Projects.
    - Possibly have FHWA bring Lessons/Learned from other states training
    - Need consistency across the Regions on how to apply
* CM/GC Manual update (Nabil H. and Ben A.):
  + - Wilson and Company/Chris Hopkins is working on the draft manual, which is intended to be a Procedural Manual
    - Chapters 1 – 4 done, Chapter 5 (last chapter) almost complete.
    - Early June the manual will be out for 2 week review.
    - Finalize comments by end of June.
    - Beginning of July anticipate adoption.
    - Goal is to have templates for process in ProjectWise for ease and consistency.
    - Super Users within each Region are being sought to assist project teams.
* A+B Discussion (Jim M.)
  + - Project Delivery Selection Matrix – will probably address
    - A revised selection matrix for procurement comes out in June
* Misc. / Open Discussion / Future Innovative Contracting topics:
  + - David Brown – This group needs to be looking forward and keep innovation a a part of Project Delivery
    - Railroad worth while
      * Tackle communication w/Railroad
      * COSMIX the RR allowed approval consultant to be part of the team, such that structural approval was seamless – need to continue the positive outcome it allowed for the project
      * Invite to further the discussion
    - D/B purchasing ROW get rules and Process in place
      * Ron Dickie – needs to be on this group related to RR
    - Lessons Learned / Best Practices on comparing the delivery practices
    - Forensic Analysis requirement of the project team at the end of the project to compare project delivered, cost, schedule, methods to the original matrix.
    - Possibly invite P3 member to sit in for knowledge transfer
    - Alliance Method
  + Progressive D/B At some point it might be valuable to see what lessons can be learned from comparing urban interchange projects / delivery methods, such as Havana (DB) vs Arapahoe (CMGC) vs Santa Fe (DBB)
    - Need to reach out by phone and discuss rating method for the diverse group of CMGC for Project Management award
    - D/B Incremental encumbrance – any consistency difference from Special Provisions and Book 2. Kathy Young and John Vetterling need to rectify.

Next Meeting July 24, 2014 1pm – 2:45pm, CDOT Bridge Conference Room.

Attachment 1 – Meeting Agenda

**MEETING AGENDA**

Innovative Contracting Advisory Committee (ICAC)

May 22, 2014, 1 PM – 2:45 PM

CDOT HQ Bridge Conference Room

* Subcommittee Updates:
* CMGC subcommittees update:
  + Two CM/GC Sub-Committees:
    - Industry Relations (Ben Acimovic)
    - Best Practices- Internal to CDOT (Tammy Maurer)
* Quality Programs subcommittee update: Don Garcia/David Brown

- CM/GC Manual update: Mark Scholfield

- Project Delivery Selection Matrix suggested changes/fine-tuning Sub-committee?

- A+B Discussion (Jim Moody)

* Miscellaneous/Open Discussions
* Next Meeting: July 24, 2014 , 1 pm – 2:45 pm, CDOT HQ Bridge Room 107B

Future Innovative Contracting topics (not prioritized):

* + Celebrating Successes (Awards, Public Information, Outreach, Sharing Lessons Learned, etc…)
  + Setting Goals White Paper Workshop
  + Local Agency and other stakeholder involvement and training on Innovative Contracting Projects (Major Utilities, Railroads, etc…)
  + Staffing Requirements for Innovative Contracting Projects