**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**March 17, 2011**

**Attendance**

Scott Ellis, CDOT, Region 4 Resident Engineer-via phone

Elizabeth Kraft, CU Boulder

Jim Moody, CCA, Guest

Jeff Wassenaar, CDOT, Project Development Branch Manager

Neil Lacey, CDOT, Area Engineer

George Tsiouvaras, ACEC, TSH Consulting Engineers

Kathy Young, State of Colorado AG’s Office

Randy Jensen, FHWA Program Delivery Engineer

Josh Laipply, AECOM/Bridge Enterprise, Guest

Benjamin Acimovic, Region 1

Matthew Pacheco, Region 6 RTD Liaison

Mark Scholfield, Wilson & Co

 **Summary of Discussions**

* February 24, 2011 Risk Work Shop Evaluation/Comments
	+ This topic was tabled until the April 2011 ICAC meeting.
* Project Delivery Selection Matrix Final Draft (Keith)
	+ Discussed final comments.
	+ ACEC created a Project Delivery Matrix that was discussed and reviewed by the committee.
		- This matrix could be combined and complemented by the full evaluation matrix. Possible to base the ACEC matrix as a short summary or executive summary of the full matrix. ACEC will send this out for review and comment to ICAC. PD Matrix was a great idea.
* ICAC Subcommittees and Quick Action Teams:
	+ Subcommittees need to meet ASAP to craft a brief goal statement, deliverables, and tentative timeframes for task completion. – Please meet before the next ICAC meeting.
* Possible Task Order coming for help on editing and writing materials that are created. More administrative help than authoring or creation. Templates and Standard Contract Committee (Book 1):
	+ CMGC subcommittee:
		- Is working on the draft RFP Book 1 and 2 for CM/GC processes
		- Is working on the draft Contract revision for CM/GC Processes
		- Draft and comments for April 2011
		- ACEC and Contractor involvement on template documents will be as a review and comment only commitment. CDOT will be authoring and creating the documentation and processes.
	+ D-B and SDB subcommittee:
		- Met on March 11th, 2011 to discuss Book 1 for Design-Build.
		- Book 1 Template for Traditional D-B is under review and sent to Nabil on 3/17/2011
		- Book 1 needs to be submitted to the OSC for review.
		- Book 1 will be revised or streamlined for Streamlined D-B.
* Quality Programs subcommittee: No Update.
* Technical Requirements subcommittee (Book 2): No Update.
* Updating Manuals: No Update.
* Alternate Design QAT: No Update.
* PE III Workshop for upcoming projects tentative schedule (All)
	+ Tabled until April 2011 ICAC Meeting
* Miscellaneous/Open Discussion.
* Next Meeting: Thursday, April 21, 2011 from 10:30 AM – 11:45 AM

(CDOT HQ, Bridge Room 107B)