**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**February 23, 2012**

**Attendance**

* Nabil Haddad, CDOT Innovative Contracting
* Elizabeth Kraft, CU Boulder
* Keith Molenaar, CU Boulder, via telephone
* Laura Zamora, CDOT Area Engineer
* Mark Scholfield, Wilson & Company
* Jeff Wassenaar, CDOT Project Development Branch Manager
* Tim Maloney, CCA, Edward Kraemer & Sons
* Joe Elsen, CDOT Region 3
* Don Garcia, CDOT Region 2, via telephone
* Ben Acimovic, CDOT Region 1
* Jim Moody, CCA
* Josh Laipply, Bridge Enterprise
* Pete Kozinski, CDOT Region 1
* Scott Ellis, CDOT Region 4, via telephone

**Summary of Discussions**

* Subcommittee Updates:
  + Templates and Standard Contract subcommittees (Book 1):
* CMGC subcommittee update:
  + Ben Acimovic gave an update on the February 23 meeting
  + The subcommittee will meet this month to discuss many CM/GC issues (templates, Brook’s Act, ICE, Cost effectiveness, feedback, debriefings, selection panels, interviews, ABC, etc…)
  + A Best Practices/Lessons Learned internal CDOT session will be held in March 2012. All 4 CM/GC project personnel, FHWA, and BE representatives will be attending
* D-B and SDB subcommittee update: Kathy Young
  + The US 36 RFP templates and contract are being currently reviewed by the controller’s office
  + This subcommittee’s Members will be revisited
  + First meeting will be held in April 2012
  + Quality Programs subcommittee update:
    - Don Garcia provided an update on the latest efforts of this sub-committee
    - The subcommittee is working on a QA/QC project selection flowchart
    - Next meeting is scheduled for March 5, 2012

**Miscellaneous/Open Discussion**

* + February 7 CM/GC Training has resonated positively within CDOT and FHWA, as well as the industry
  + The industry CM/GC training will tentatively be held on April 10, 2012 (1/2 day), and will be as interactive as possible
  + There were no comments received regarding the Confidentiality Agreements. These templates will be used if no further comments are received by March 2, 2012, and will be shared with Contracts and Market Analysis Unit
  + Keith Molenaar informed the group that the TCM Pooled Funding contract will start on April 1, 2012
  + It was suggested to re-prioritize the innovative contracting topics and revisit the ICAC achievements in the last 2 years
  + It was suggested to set some new goals for the ICAC in order to determine the direction the ICAC should be going in the near future
* Next Meeting: Thursday, March 22, 2012 from 1 - 2:45 pm (CDOT Bridge Conference Room 107B)

Future Innovative Contracting topics (not prioritized):

* + Clarity and transparency of project goals
  + Celebrating Successes (Awards, Sharing Lessons Learned, etc…)
  + Local Agency and other stakeholder involvement (Major Utilities, Railroads, etc…)
  + Training and outreach to CDOT, the industry, and the public
  + Staffing Requirements for major Innovative Contracting Projects
  + Contractor pre-qualification
  + Insurance Requirements
  + Lobbying for Colorado legislation that allows using Innovative Contracting techniques
  + Local Agency Innovative Contracting Projects (Roles and Responsibilities)
  + Subjectivity and how to deal with it
  + Green Contracting Provisions