**Innovative Contracting Advisory Committee**

**Meeting Minutes**

**October 21, 2010**

**Attendance**

Nabil Haddad, CDOT, Innovative Contracting Program Manager (Facilitator)

Scott Ellis, CDOT, Region 4 Resident Engineer

Tim Maloney, CCA, Edward Kraemer & Sons

Tyler Weldon, CDOT, Region 1 Project Engineer-via telephone

Jim Moody, CCA, Guest

Dick Osmun, CDOT Staff Bridge, Guest

Ted Rutledge, URS Corporation, Guest

Kevin Delva, URS Corporation, Guest

Dave Poling, CDOT, Region 2 Program Engineer

Ed Archuleta, CDOT, Region 5 Resident Engineer-via telephone

Matthew Pacheco, CDOT, Region 6 Project Manager

Jeff Wassenaar, CDOT, Project Development Branch Manager

George Tsiouvaras, ACEC, TSH Consulting Engineers

Randy Jensen, FHWA Program Delivery Engineer

Kathy Young, State of Colorado AG’s Office

 **Summary of Discussions**

The committee discussed many details of Streamlined Design-Build (SDB). Nabil updated the group on the September 22 meeting with the Chief Engineer who is very supportive of the ICAC’s efforts.

George Tsiouvaras presented a 3-page Commentary regarding the adoption of SDB from Wilson & Company. Nabil explained that CDOT has not removed Modified Design-Build (MDB) from its toolbox, but that the SDB effort is improving MDB and adding another technique to CDOT’s options.

Dave Poling suggested hosting a combined CDOT/industry meeting to discuss Region 2’s two proposed SDB projects. CDOT would like to invite all interested contractors and consultants to this meeting, and would take all feedback into consideration in order to start this new process on the right track. The meeting was set for November 12, 2010.

The issue of having a one-phase SDB vs. a two-phase SDB is still not resolved and CDOT would like to obtain industry input before moving forward. There were numerous ICAC members that suggested using a single step Best Value Procurement (RFP only) for SDB, and keeping the two-step process for actual Design-Build projects.

It was agreed that it is very difficult to come up with exact procurement timeframes for SDB since this is project-dependent. However, it was agreed that since SDB is intended to be used on straight forward less complex projects, the actual procurement timeframe from issuing a letter of intent to award should be somewhat lesser than for Design-Build projects.

Insurance Policies on Design-Build projects were briefly discussed, and it was suggested to use a project insurance policy rather than an individual insurance policy for Design-Build projects.

**Action Items**

Nabil will present Streamlined Design-Build to the PE III’s and RTD’s on November 2nd, and 3rd, and introduce them to this technique. If there is no opposition, the Chief Engineer will craft a Memo to all the Regions introducing SDB.

Keith will compile the information obtained from the Risk Allocation Matrix discussion and share it with the group.

**Remaining Prioritized Future Topics of Discussion and Reasons**

1. QA/QC on Innovative Contracting projects, specifically for Design-Build projects (Dave Poling, George Tsiouvaras, and Matthew Pacheco). (No set standard guidelines, major cultural shift, better project end-results)
2. Best-Value Procurement Method. (Becoming more prevalent, transparency, clear owner requirements, minimizing subjectivity)

**Remaining Un-Prioritized Future Topics of Discussion**

* Clarity and transparency of project goals
* Celebrating Successes (Awards, Sharing Lessons Learned, etc…)
* Local Agency and other stakeholder involvement (Utilities, Railroads, etc…)
* Updating Manuals and Guidelines
* Training and outreach to CDOT, the industry, and the public
* Staffing Requirements for major Innovative Contracting Projects
* Contractor pre-qualification
* Insurance Requirements
* Lobbying for legislation that allows usage of Innovative Contracting techniques
* Innovative Contracting techniques for ARRA or Fast track projects
* The future relationship between the ICAC and the CDOT Bridge Enterprise
* Local Agency Innovative Contracting Projects (Roles and Responsibilities)
* Subjectivity and how to deal with it
* RFP Requirements
* Green Contracting Provisions

**Next Meeting**

Thursday, November 18, 2010, from 10:00 am until 11:30 am

CDOT HQ Bridge Conference Room 107B, 1st Floor