



COLORADO Transportation Commission

4201 East Arkansas Avenue, Room 270
Denver, CO 80222-3406

DATE: March 15, 2018
TO: Transportation Commission
FROM: Herman Stockinger / Joshua Laipply
SUBJECT: New Policy Directive 606.0 "Policy on Fostering Small Business Capacity"

Purpose and Action

To request that the Commission approve new Policy Directive 606.0 "Policy on Fostering Small Business Capacity."

Background

Through a gap analysis conducted by CDOT's Civil Rights & Business Resources Center (CRBRC), staff identified a need for policy-level guidance to the Department on the importance of fostering small business capacity to compete for CDOT contracts. This new Policy Directive 606.0 focuses on contracting methods and program development that the Department may pursue in order to encourage small business capacity in competing for contracts on CDOT projects. Establishing a policy will help the Department meet requirements set by the Federal Highway Administration (FHWA) regarding CDOT's initiatives to foster opportunities for small businesses.

Key Benefits

Help satisfy FHWA requirements identified in a gap analysis, and help foster the capacity of small businesses who compete for CDOT contracts.

Options and Recommendations

- 1) Approve new Policy Directive 606.0 "Policy on Fostering Small Business Capacity" (staff recommendation);
- 2) Request a workshop to learn more about new Policy Directive 606.0 before determining whether the Policy Directive should be adopted; or
- 3) Conclude that new Policy Directive 606.0 should not be adopted, and provide guidance on any amendments to staff.

Attachments

Resolution
New Policy Directive 606.0



Resolution # TC-

Approval of new Policy Directive 606.0 “Policy on Fostering Small Business Capacity”

WHEREAS, under § 43-1-106(8), C.R.S., the Transportation Commission of Colorado has the statutory responsibility to set policies for the Colorado Department of Transportation (“CDOT”); and

WHEREAS, CDOT’s Civil Rights & Business Resource Center conducted a gap-analysis and developed specific goals to facilitate the participation of small businesses, including Disadvantaged Business Enterprises (DBEs) and Emerging Small Businesses (ESBs) in Colorado in CDOT operations; and

WHEREAS, as a part of this gap-analysis, CDOT identified a need for policy-level guidance regarding CDOT’s efforts to engage small businesses in Colorado; and

WHEREAS, the Commission supports CDOT’s efforts to foster the capacity of small businesses to compete for CDOT contracts; and

WHEREAS, new Policy Directive 606.0 provides guidance and support for CDOT’s efforts to foster the capacity of small businesses to compete for CDOT contracts; and

NOW THEREFORE BE IT RESOLVED, the Commission herein ADOPTS new Policy Directive 606.0 “Policy on Fostering Small Business Capacity.”

Herman Stockinger
Transportation Secretary

Date of Approval

COLORADO DEPARTMENT OF TRANSPORTATION		<input checked="" type="checkbox"/> POLICY DIRECTIVE <input type="checkbox"/> PROCEDURAL DIRECTIVE	
Subject			Number
Policy on Fostering Small Business Capacity			606.0
Effective	Supersedes	Originating Office	
	New	Civil Rights & Business Resource Center	

I. PURPOSE

To foster equal access to contracting opportunities for small businesses in Colorado and the Department, and support these efforts by CDOT staff and representatives. This Policy Directive also supports the efforts to decrease bid costs and increase competitive capacity for Colorado's small business community.

II. AUTHORITY

Transportation Commission pursuant to § 43-1-106(8), C.R.S.

III. APPLICABILITY

This Policy Directive applies to all operations of CDOT, including all offices, divisions, regions, and branches of CDOT.

IV. POLICY

A. To the extent feasible, it is CDOT's policy that decisions related to project delivery for the planning, design, construction, and operation of transportation projects consider the contracting opportunities for Colorado's small business community.

B. To the extent feasible, CDOT will encourage, facilitate, and sustain small business participation on transportation-related contracts by engaging in the following:

1. CDOT will commit to making the necessary resources available for ongoing program development, based on available funding, that decreases or removes barriers to small business participation on CDOT contracts. These resources may include, but are not limited to:
 - a) Supportive services to facilitate small business capacity building as it relates to the CDOT contracting process, and;
 - b) Tailoring and incentivizing contracts to facilitate small business participation.
2. CDOT employees involved in the scoping and procurement of transportation-related contracts will consider all reasonable options to make contracts feasible for bidding or proposal by small businesses. These options may include but are not limited to:

- a) Development and administration of CDOT contracts and programming in a manner that fosters small business capacity;
- b) Scoping and/or modifying contracting opportunities to facilitate small business participation, and;
- c) Collaboration with the Region Civil Rights Managers and the Civil Rights and Business Resource Center to ensure compliance and consistency regarding small business processes across all regions and project types.

V. IMPLEMENTATION PLAN

The Office of Policy and Government Relations shall post this Policy Directive on CDOT's intranet and on public announcements.

CDOT's Civil Rights & Business Resource Center (CRBRC) and Regional Civil Rights Teams will implement the Policy Directive by coordinating resources and training to ensure compliance and by proactively facilitating communication and relationship development between CDOT and Colorado's small business community.

VI. REVIEW DATE

This Policy Directive shall be reviewed on or before March 2022.

Herman Stockinger, III
Transportation Commission Secretary

Date