



State Traffic Records Advisory Committee (STRAC)

Bi-Monthly Meeting

Thursday, August 26, 2021

9:00 AM to 12:00 AM

Remote Meeting via Google Hangout

Meeting Minutes

Attendees

CSP, David Aldridge (*Chair*)
DOR, Scott Spinks (*Vice Chair*)
CDOT, BoYan Quinn (*Secretary*)
CDPS, Allison Rosenthal
CDOT, Paul Clayton
CDPHE, Christine Demont
FHWA, Dahir Egal
Judicial, Molly Saxton

CDPS, Cindy Stewart
NHTSA, Joe Livingston
CDOT, Dave Swenka
CDPS, Christopher Wallner
DOR, Doug Simington
DRCOG, Jenny Wallace
CDPS, John Lynkiewicz
CDOT, Manjari Bhat

CDOT, San Lee
CDPS, Richard Summers
PPACG, Jason O'Brien
CCD, Sgt. Michael Farr
NHTSA, Mike Close
Stolfus, Elizabeth Stolfus (*TRC*)
Stolfus, Matthew Brown (*TRC*)
Stolfus, Josh Sender (*TRC*)

Agenda:

1. [09:00] Welcome
2. [09:02] Roll call
 - a. A quorum of voting members was reached with the following roll call:
 - i. David Aldridge, present
 - ii. Scott Spinks, present
 - iii. David Swenka, present
 - iv. Christine Demont, present
 - v. Molly Saxton, present
 - vi. Amy Bhikha, not present
 - vii. Webster Hendricks, not present
3. [09:03] Review & Acceptance of past meeting minutes
 - a. *Motion to accept by Scott Spinks, seconded by Christine Demont, motion passes unanimously.*
4. [09:05] Review of past action items
 - a. **[Follow up item]** Action Item #1 (June 2021) - "Manjari will update STRAC on the Executive Committee's progress"
 - i. Manjari B. - Memo is in draft and will be completed soon.
 - ii. San L. - presented "SBAR" memo
 - David A. - change DRIVES to something similar to "Traffic Records Integration Group" still located under STRAC
 - San L. - will include executive memos from STRAC
 - Elizabeth S. - Executive memo on TRC radar. Will draft and circulate to necessary members prior to final version.

Action items

1. TRC will circulate draft executive memo with necessary STRAC members.

- b. **[Completed]** Action Item #2 (June 2021) - "BoYan will send examples of missing data to Doug Simington"
- c. **[Completed]** Action Item #3 (June 2021) - "Dahir will send Scott a link on how metrics are calculated"
 - i. Completed with the following information shared by Dahir E.

- <https://safety.fhwa.dot.gov/hsip/spm/docs/LetsTalkPerfWebinarFAQspdf.pdf>
- https://safety.fhwa.dot.gov/hsip/spm/docs/safety_pm_fs.pdf
- <https://safety.fhwa.dot.gov/hsip/spm/docs/fhwasa16045.pdf>
- https://safety.fhwa.dot.gov/hsip/spm/docs/mpo_factsheet.pdf
- https://safety.fhwa.dot.gov/hsip/spm/docs/2021-2022_HSI_Safety_PM_Targets_Timeline.pdf
- https://safety.fhwa.dot.gov/hsip/spm/docs/measures_final_rules.pdf
- https://safety.fhwa.dot.gov/hsip/spm/docs/faqs_rvsd080417.pdf
- <https://safety.fhwa.dot.gov/hsip/s>

- d. **[Incomplete]** Action Item #4 (June 2021) - “Glenn Davis will send out information on GHSA Conference”
- i. David S. - no status meeting with this group for the last couple months. No new information to report.

Action items

2. Glenn Davis will send out information on GHSA conference.

- e. **[Completed]** Action Item #5 (June 2021) - “The TRC will send Traffic Records Forum and “struck by” information to Cindy Stewart”

- i. Cindy S. attended the traffic records forum
- ii. Cindy S., David S., and Elizabeth S. are collaborating regarding “struck by” definition.

5. [09:09] Status of 405C Projects

- a. General information, BoYan Q. -

- i. Applicants have spent \$176,000 to date for FY 21
- ii. ~1 million dollars left on the table for FY 21
- iii. FY 22 application has been submitted to NHTSA. Conditional approval has been received. NHTSA wants to see more detailed application descriptions.
- iv. FY 22 405C projects currently include funding TRC position and a couple CDOT projects
- v. Looking for more projects for FY 22

- b. Roadway MIRE Project Update

- i. Ran into data freezing problems
- ii. Don’t think they can complete 100% of the project
- iii. Believe they can complete 75% of the project
- iv. Phyllis S. attended a FHWA peer exchange regarding MIRE

- c. PPACG Geocoding

- i. Completed geocoding of all crashes
- ii. Moving into final phase - consultant (DiExSys) will train GIS staff how to do geocoding
- iii. Project is on track to be fully completed by the end of the calendar year.

- d. DMV Digital Transformation

- i. DOR is in final project initiative
- ii. 4 of 5 project initiatives have been completed
- iii. On track to complete project by September 15
- iv. Regarding electronic submission of DR 3447 form - Scott S. noted that each law enforcement agency partner tends to work independently, requiring differing needs and/or solutions to achieve electronic submission.

- e. BESDT Dashboard / Fatal Blotter

- i. Fatal blotter - CDOT is working with Cindy S. and is making progress
- ii. BESDT Dashboard
 - Project is progressing with minor data hiccups
 - On track to deliver what is in project scope
 - Possible public launch in October
 - Will demonstrate to STRAC during October meeting

Action items

3. BoYan will demonstrate the BESDT Dashboard at October STRAC meeting.

- f. New Application - Castle Pines Geocoding
 - i. *Motion to accept Castle Pines Geocoding project as a 405C funded project by Scott S., seconded by David S., motion passes unanimously*
- 6. [09:20] DUI Dashboard Demo
 - a. Allison R. demonstrated a draft dashboard displaying DUI court records in relation to toxicology records.
 - b. Dashboard will be hosted by CDPS on the office of research and statistics microsite and is slated to launch for public consumption in September. The microsite will also provide context to the dashboard.
 - c. Dashboard overview
 - i. Broken in various stories showing trends by district/map, toxicology results/trends, DUI convictions with drug toxicology
 - ii. The dashboard is updated after the reports have been submitted, which occurs every year or every other year.
 - iii. Data cleaning occurs while generating printed reports. Cleaned data is subsequently used for dashboard.
 - iv. Data is hosted on a SQL server built by a contractor.
 - v. It was noted that records may be incomplete due to linkage methods. Positivity rates are used to determine if there is overall underesting or underreporting.
 - vi. More information can be found here: https://cdpsdocs.state.co.us/ORS/Docs/Reports/2020-DUI_HB17-1315.pdf
- 7. [09:47] NHTSA/FHWA Updates, Joe L.
 - a. NHTSA is closely watching infrastructure bill. Bill has a heavy emphasis on equity including an \$11 billion provision for safe streets programs for pedestrians and bicycles. More information here: <https://www.congress.gov/117/bills/hr3684/BILLS-117hr3684eas.pdf>
 - b. 405C funds are still going unspent
 - c. GHSA conference coming up
 - d. David A. inquired about e-citations project eligibility for NHTSA Go Team support and requested more information from Joe L. or Mike C.

Action items

- 4. Joe L. or Mike C. will follow up with David A. regarding e-citation project application.

- 8. [10:08] STRAC Logo
 - a. BoYan Q. shared various logo ideas for the STRAC.
 - b. Manjari B. mentioned the STSP is in the process of working with a communications group to develop an STSP logo following branding guidelines.
 - c. STRAC agreed that the STRAC logo should follow along the lines of the STSP logo.
 - d. Joe L. mentioned that NHTSA has a contract with a communications group that can help with internal logo designs such as this at no cost.

Action items

- 5. Manjari B. will coordinate as needed with Joe L. to follow up on logo discussions. Manjari B. will present draft STSP logo during October STRAC meeting.

- 9. [10:30] Traffic Records Forum Summary
 - a. Debrief from Matt B.
 - i. Many states are in a similar position as Colorado, particularly with the question of “where do we begin.” Advice from others was to begin with data dictionaries and inventories including any data sharing policies. Matt B. will follow up with Alisa Babler to understand what progress has been made in this regard to date.

Action items

- 6. Matt B. will follow up with Alisa Babler regarding data dictionaries, inventories, and data sharing policies.

- ii. The TRC is working to identify relevant 405C projects using the knowledge gained from the TRF.
 - iii. Some key TRF takeaways included:
 - Despite pandemic, 2020 was the worst on record for fatal crashes since 2007.
 - NHTSA is taking a deeper look at the whole trip from door to door, including e-scooters and other forms of mobility. (Jenny W. provided this draft toolkit related to complete streets: <https://drcog.org/planning-great-region/transportation-planning/bicycle-and-pedestrian-planning/active-transportation>)
 - In crafting a strategic plan, various states have formed subcommittees within their TRCC focusing on particular emphasis areas from the STSP.
 - b. Debrief from Christine D.
 - i. Data linkage projects continue to show promise
 - ii. 1st of 4 data linkage briefs has been completed. Three more forthcoming at this website: <https://cdphe.colorado.gov/prevention-and-wellness/injury-prevention/motor-vehicle-safety/motor-vehicle-data-linkage-briefs>
 - iii. One potential barrier for these projects is sustained funding
 - iv. Will submit full report to the STRAC.
 - v. Additional 405c funding may be available to continue advancing linkage between hospital and crash records.
 - c. Debrief from Cindy S.
 - i. New tools from NHTSA and FHWA related to equity and diversity show promise.
 - d. General
 - i. Session recording will be made available for ATSIP members at a later date.
10. [10:43] TRC
- a. Future STRAC meeting agendas, Matt B.
 - i. TRC is meeting biweekly with CDOT and STRAC Chair and Vice-Chair. Other STRAC agencies can contact Matt B. if they would like to join.
 - ii. Future bimonthly meetings will be streamlined with the first half focusing on usual business and voting items and the second half focusing on strategic and/or long-term items.
 - iii. If needed, breakout meetings will be held to focus on specific topics.
 - b. MOU Status
 - i. Current MOU expires September 5, 2021. Agency executives would like to see the current MOU signed to avoid a lapse in the agreement.
 - ii. After current MOU is signed, the next MOU can incorporate proposed revisions and extend for an additional 5 years.
 - iii. David A. noted that Judicial never signed current MOU, and is therefore not required to sign renewed MOU.
 - iv. STRAC staff are encouraged to follow up with their executives regarding the importance of signing the MOU in a timely manner.
 - v. CDPS has initiated circulation of the MOU via DocuSign. Thus far, CDPS and DOR have signed the agreement.
 - vi. *Scott S. motioned to extend current MOU if needed for up to 30 days to get signatures acquired, seconded by Christine D., motion passed unanimously.*
 - c. Strategic Planning
 - i. The TRC is considering 2 options to proceed with strategic planning efforts: bring in a NHTSA Go Team or use Stolfus resources to guide planning process. STRAC did not object to either option.
 - ii. STRAC discussed timeframe of the next strategic plan, suggesting a 3-5 year strategic plan which can be updated as needed.
 - iii. Matt B. noted that the current strategic plan has a multi-year component, but some of these items may benefit from a more actionable plan to achieve various multi-year tasks.
 - d. 405C Tracking Tool Demo
 - i. TRC presented dashboard which tracks the status of 405C projects.
 - ii. Dashboard is currently internal only, but the TRC will investigate view/edit privileges for STRAC members
 - iii. Additions to current dashboard suggested include:
 - Tie 40C projects to one or more strategic planning elements
 - Investigate adding other projects that are traffic records related (non 405c)

- Add contact person for each project

Action items

7. STRAC members to provide as-needed assistance to obtain their agency's signature on the MOU.
8. TRC to investigate NHTSA Go Team opportunities and report back to the STRAC at the next meeting
9. Josh S. will investigate and/or incorporate changes to 405C Tracking Tool and provide access to STRAC members as requested.

11. [11:20] Roundtable

- a. Christine D.
 - i. Christine has taken a new position with CDPHE and will no longer be a member of STRAC. Her replacement has not yet been formally identified. Her efforts and support will be greatly missed.
- b. Jenny W.
 - i. DRCOG has been processing crash data for several years, doing QC, geocoding, etc. then releasing to the public via data catalog.
 - ii. DRCOG recognizes that there are several duplicative efforts related to crash data records, for example many local agencies within DRCOG also have their own crash data recording processes.
 - iii. DRCOG is planning for a regional collaboration of crash data. Currently DRCOG is taking feedback on what this may ultimately look like. DRCOG recognizes that many agencies simply do not want to participate in collaboration as they may view data supplied by a vendor as supreme compared to data coming from DRCOG.
 - iv. Matt B. mentioned this effort might qualify for 405C funding.
 - v. Jenny W. expressed concerns related to sustained funding with 405C money, as this effort would be ongoing.
 - vi. Joe L. mentioned sustainable funding could be worked out through the STRAC
 - vii. BoYan Q. mentioned CDOT has taken on a similar effort. BoYan will continue to keep Jenny W. involved in the status of this effort.

Action items

10. Jenny W. will provide status update of DRCOG efforts during October STRAC meeting.

12. [11:44] Adjourn

- a. *Motion to adjourn by Christine D., seconded by Molly S., motion passed unanimously.*

STRAC Voting Members & Officers:

Name	Agency	Position	Phone Number	Email
Dave Swenka	CDOT	Voting Member	(303) 512-5103	david.swenka@state.co.us
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Hendricks, Webster	CDHS	Voting Member	(303) 866-7499	Webster.Hendricks@state.co.us
Amy Bhikha	OIT	Voting Member		amy.bhikha@state.co.us
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