



# State Traffic Records Advisory Committee (STRAC)

## Bi-Monthly Meeting

Thursday, December 17, 2020  
9:00 AM to 12:00 AM  
Remote Meeting via Google Hangout

## Meeting Minutes

### Attendees:

CamSys, Ryan Klitzsch (TRC)  
DOR, Scott Spinks  
CDOT, BoYan Quinn (Secretary)  
CDOT, Alisa Babler (Chair)  
CDPS, Allison Rosenthal  
CDOT, Paul Clayton  
CDPHE, Christine Demont  
OIT, Casey Carlson  
CDPS, Chris Wallner

DPD, Cliff Barnes  
CDOT, Glenn Davis  
JDI, Joe McCarthy (TRC)  
CDPS, Richard Summers  
CSP, David Aldridge (Vice Chair)  
CDPS, Webster Hendricks  
FHWA, Dahir Egal  
DPD, Noah Carter

DOR, Doug Simington  
  
Judicial, Molly Saxton  
CDPS, Cindy Stewart  
OIT, Kathleen McLaughlin  
NHTSA, Joe Livingston  
CDOT, Lee Birk

### Agenda:

- Welcome and introductions by Alisa Babler
- Acceptance of past minutes
  - A. Motion to approve the minutes from the 10/15/20- meeting as presented.
  - B. Christine motion, Christine first, Scott Spinks seconded the approval of the minutes. All in favor.
- Review of past action items from 10/15/20 meeting
  1. Scott will provide updates on the number of agencies and reports submitting to the DOR the DR3447. This will include a listing of cumulative number and agencies that are submitting the DR 3447 for the next STRAC meeting.
    - a. Scott Spinks reported as of today, 61 agencies, including 31 new agencies are submitting the DR3447 Crash Form manually which is an 18% improvement since the August 20th STRAC Meeting Update. No agency will be able to submit electronically until the Electronic Crash API's are developed. Agencies who are working toward the Electronic Transmission of the DR3447 Crash form will be given time beyond the April 30, 2021 date as needed to account for the delays experienced on the DMV development of the API's needed to submit electronically.
    - b. Agencies who are electing to continue manual submission of the form and are not affected by the delay are asked to meet the April 30, 2021 deadline to help complete this important transition.

| Goal  | As of July 1, 2020 | % Increase from last update |
|---|--------------------|-----------------------------|
| % Agencies having adopted the DR3447 Crash Form | 27%                | 18%                         |
| % of those how many submit electronically       | 0%                 | N/A                         |

|  |    |     |
|--|----|-----|
| % Total accidents submitted on DR3447 Crash Form | 7% | 50% |
| % of those how many submitted electronically     | 0% | N/A |

| Month           | June | July | August | September | October | November | Total |
|-----------------|------|------|--------|-----------|---------|----------|-------|
| DR3447s entered | 64   | 118  | 109    | 283       | 388     | 502      | 1464  |
| DR2447s entered | 1914 | 3782 | 3451   | 3490      | 4717    | 4402     | 21756 |

2. TRC to remove the “attested” line for each signature in the MOU.
    - a. Completed
  3. Suggestion was also noted and agreed upon to add language which outlines that this MOU supersedes the current and all previous MOUs and that after five years this MOU goes month to month extension until replaced. Alisa, Natalie and Jenny Sigler will look into this and place some language in the MOU.
    - a. Scott noted that Ben, Alisa, Natalie, and Jenny address at the Task Force later today but just wants to make sure Jenny is good with it and then we can share changes to all the agencies and move forward for signature. Make sure to send Molly the direct Word Document since they do not have access to Google docs. (Action Item)
  4. Alisa will send the MOU to the CDOT attorney to review.
    - a. Completed
  5. CDOT proposed to use OIT’s Tableau to develop the dashboard that addresses the needs for public facing and internal dashboards while protecting PII and sensitive data. Scott noted some concerns about needing stronger language regarding protection of PII and needs to talk with Ben about it.
    - a. DOR determined that PII does not include location data so that geo-coding and dashboard can now move forward.
  6. CDOT (Alisa) and DOR (Scott/Ben) will resolve PII language concerns for the crash dashboard short form and submit for vote via email prior to next STRAC meeting.
    - a. Completed
  7. Ryan presented the scheduled Action Items from the STRAC Strategic Plan and discussed with members any updates to the schedule. TRC will be reviewing the STRAC application distribution list and provide a list of edits and additional organizations and individuals that should be considered to be added.
    - a. Completed after review with STRAC and submitted to Alisa and BoYan.
  8. TRC will make edits and notations to the action items addressed during the STRAC meeting to the Strategic Plan.
    - a. Completed
- Status of 405C projects
    1. BoYan went over the project updates, currently there are three active projects, three on hold and one processing the long form application, see table below.
    2. The TRC contract is coming to an end, the STRAC may have a gap without their assistance for a period of time until they get them back on contract.
    3. Phyllis Snyder believes they can get their contract up and running again this FY.
    4. The DOR is reviewing the contract and will sign it later, they need to coordinate what the resources are that are needed with FAST. (Action Item)
    5. Thornton PD will be the first LEA set up to submit DR3447 electronically.

6. Pike Peak Area Council of Government Short Form was discussed as was sent out to voting members. Will assist with geo-coding of crash locations in their area. Scott noted maybe ask grantees to include how grantees plan to address privacy of the data. Aldridge made a motion, Scott second, all in favor to request long form application to send to NHTSA for final approval. (Action Item)

| FY 2021 Traffic Records System Enhancement 405C Grant Projects |                                |   |                             |            |          |              |          |              |                       |
|--|--------------------------------|---|-----------------------------|------------|----------|--------------|----------|--------------|-----------------------|
| Project #  | Agency                         | Project Manager   | Project Name                | Start Date | End Date | Grant Amount | Match    | Amount Spent | Project Status        |
| 21-41-03   | CDOT                           | Alisa Babler  | Traffic Records Coordinator | 10/1/20    | 9/30/21  | \$297,845    |          |              | Active                |
| 21-41-06   | DOR DMV Digital Transformation | Scott Spingks, Driver Services Operations Manager         | DMV Digital Transformation  |            |          | \$213,750    | \$53,438 |              | On hold               |
| 21-41-07   | CDOT                           | Alisa Babler  | Geocoding                   |            |          | \$193,536    | \$48,384 |              | On hold               |
| 21-41-08   | Thorton PD                     | John Milstead, Project manager; Pam Goodwin, Record/Claim | E-Crash                     |            |          | \$18,218     | \$4,555  |              | Active                |
| 21-41-09   | CDOT                           | Alisa Babler  | BESDT Dashboard             |            |          | \$73,320     | \$18,330 |              | On hold               |
| 20-41-10   | CDOT DTD                       | Phyllis Snider  | CDOT Roadway MIRE           | 12/10/20   | 9/30/21  | \$149,313    | \$37,382 |              | Active                |
| 21-41-11   | PPACG                          | Jason O'Brien   | Geocoding                   |            |          | \$40,000     | \$10,000 |              | Long Form Application |

- STRAC 2021 Meeting Dates

The following meeting dates for STRAC were proposed:

- i. February 18, 2021
- ii. April 22, 2021
- iii. June 17, 2021
- iv. August 19, 2021
- v. October 21, 2021
- vi. December 16, 2021

Alisa made motion, webster second on approving STRAC meeting dates for 2021 (ask for from BoYan).

- Federal Perspectives

NHTSA is looking at how to look at conducting business thru an equity lens, more to come on that. (Joe Livingston NHTSA). GHSA - HSP Planning - Successful Practices in Promoting Innovative Programming Confirmation webinar can be found here to view - <https://attendee.gotowebinar.com/recording/1547391503679209740>.

Dahir noted a new MUTCD is coming out from FHWA on Federal Register for comment through March, 2021.

- E-citations

Dave Aldridge was joined by Chris Wallner to discuss. Wanted to talk about how to move this project along from the STRAC perspective. Building the citation isn't the issue it is moving the citation to where it needs to go. Chris discussed CICJIS overview and how that involves CO State Judicial, CO Bureau of Investigation, Adult and Youth Corrections, and CO District Attorneys Council. CICJIS allows for additional agencies to be involved. Weld Co has developed a NIEM model schema for submitting citations to Judicial. A Task Force will be developed (Action Item) and Dave will be chair to look into how this framework can be used to develop a statewide citation system as well as:

- Option 1 - statewide citation with full compatibility
- Option 2 - have to capture same data, but could be mapped into standard format

- Building form is one thing, moving data is another

- DOR Update

Scott went over the DOR update (update noted above). Doug Simington discussed how they are trying to determine the issues with Denver PD testing. They now have two developers working on it. They are hoping to get the developer testing environment completed in February.

- Fatal Blotter Update

Alisa updated on Fatal Blotter, hope is to go live after some further testing in January.

- TRC Updates

TRC reported on the proposed distribution list for involving more entities in the 405c grant solicitation process as well as reaching out to stakeholders on their training needs. Input was received on additional entities to add to the distributions list and will be added by the TRC and sent to BoYan and Alisa to incorporate in their 405c grant solicitation for FFY 2021. (Action Item)

- Roundtable

- Christine noted that the CDC gave them a second year of funding to work to link the crash and trauma data. Amend the meeting minutes to add Webster to the previous meeting.
- CDOT will make sure OIT has a representative delegated to the STRAC. (Action Item)

- Motion to adjourn

- Moved by Scott, second by Dave. Passes Unanimously.

**Next STRAC Agenda Action Items:**

- For the final draft of the STRAC MOU Scott noted that Ben, Alisa, Natalie, and Jenny address at the Task Force, following the STRAC meeting, to make sure Jenny is good with it and then can share changes to all the agencies and move forward for signature. Make sure to send Molly the direct Word Document since they do not have access to Google docs.
- The DOR is reviewing the contract for STRAC funding and will sign it later, they need to coordinate what the resources are that are needed with FAST.
- Pike Peak Area Council of Government Short Form long form application was requested to send to NHTSA for final approval.
- An e-citation taskforce will be formed and Chaired by Dave Aldridge.
- TRC will add additional entities to the revised distribution list and send to CDOT.
- CDOT will make sure OIT has a representative delegated to the STRAC.

*STRAC Voting Members & Officers:*

| Name              | Agency | Position                     | Phone Number   | Email  |
|-------------------|--------|------------------------------|----------------|--|
| Babler, Alisa     | CDOT   | Chair, Voting Member         | (303) 757-9967 | <a href="mailto:alisa.babler@state.co.us">alisa.babler@state.co.us</a>         |
| BoYan Quinn       | CDOT   | Secretary (non-voting)       | 303-757-9466   | <a href="mailto:BoYan.Quinn@state.co.us">BoYan.Quinn@state.co.us</a>           |
| Davis, Glenn      | CDOT   | Sargent at Arms (non-voting) | (303) 757-9462 | <a href="mailto:Glenn.Davis@state.co.us">Glenn.Davis@state.co.us</a>           |
| Demont, Christine | CDPHE  | Voting Member                | (303) 692-3057 | <a href="mailto:Christine.demont@state.co.us">Christine.demont@state.co.us</a> |
| Open              | CDHS   | Voting Member                |                |  |
| Open              | OIT    | Voting Member                |                |  |

|                 |          |                           |                |  |
|-----------------|----------|---------------------------|----------------|--|
| Aldridge, David | CDPS     | Vice-Chair, Voting Member | (303) 239-4540 | <a href="mailto:david.aldridge@state.co.us">david.aldridge@state.co.us</a>               |
| Saxton, Molly   | Judicial | Voting Member             | (720) 625-5621 | <a href="mailto:molly.saxton@judicial.state.co.us">molly.saxton@judicial.state.co.us</a> |
| Scott Spinks    | DOR      | Voting Member             | 303-205-8419   | <a href="mailto:scott.spinks@state.co.us">scott.spinks@state.co.us</a>                   |