



COLORADO

Department of Transportation

Nonattainment Area Air Pollution
Mitigation Enterprise

BOARD OF DIRECTORS MEETING | JULY 27 2023 | 3:00 PM - 4:30 PM

SCHEDULE AND AGENDA

- I. **Convene Meeting & Roll Call** 3:00 PM - 3:05 PM
Kristin Stephens, NAAPME Chair

- II. ***Decision Item:*** 3:05 PM - 3:10 PM
**Approval of Minutes from the
June 29, 2023, Board of Directors Meeting**
Kristin Stephens, NAAPME Chair

- III. **Enterprise Program Discussion - Sidewalk/Multimodal Paths and
Multimodal Connectivity** 3:10 PM - 3:45 PM
Darius Pakbaz, NAAPME Program Administrator

- IV. **Enterprise Translation Support** 3:45 PM - 4:00 PM
Darius Pakbaz, NAAPME Program Administrator

- V. **Revenue and Budget Update** 4:00 PM - 4:15 PM
Division of Accounting and Finance (CDOT)

- VI. **Enterprise Program and Financial Update** 4:15 PM - 4:30 PM
Darius Pakbaz, NAAPME Program Administrator

- VII. **Adjournment** 4:30 PM
Kristin Stephens, NAAPME Chair

Next Governing Board Meeting: Thursday, August 24, 2023, 3:00 - 4:30 PM



COLORADO

Department of Transportation

Nonattainment Area Air Pollution
Mitigation Enterprise

Nonattainment Area Air Pollution Mitigation Enterprise - Meeting Minutes

Board of Directors Meeting

June 29, 2023

Location: CDOT HQ/Virtual

Recording: [YouTube](#)

Attendance

Present

Chair Kristin Stephens
Vice Chair Lynn Baca
Jessica Ferko
Yessica Holguin
Stacy Suniga
Leanne Wheeler

Excused

Herman Stockinger

NAAPME Staff

Suzanna Alvarado
Jenni Fogel
Darius Pakbaz
Phil von Hake

Guests: Kathy Young, Colorado Attorney General's Office
CDOT Division of Accounting and Finance Staff

- I. Convene Meeting & Roll Call, *Chair Stephens convened the meeting and Roll Call was conducted. Please note: there were technical difficulties and the first 5 minutes of the meeting were not captured.*
- II. **Decision Item:** Approval of May 29, 2023, Board of Directors Meeting Minutes motion made by Director Suniga, seconded by Director Holguin. Motion passed, no opposition.
- III. **Decision Item:** Appointment of Suzanna Alvarado as new NAAPME Board Secretary, Motion made by Director Wheeler, seconded by Director Holguin. Motion passed, no opposition. ([Video 0:25](#))
- IV. **Open Meetings Training, Kathy Young, Colorado Attorney General's Office** ([Video 2:37](#))

Best Practices: Section 24-3.7-102, C.R.S., requires annual training in several areas including:

- Statutory powers and duties;
- Identifying and managing conflicts of interest;
- Understanding the requirements of the Colorado Open Records Act and Colorado Open Meetings Law.

Discussion/Q&A: [\(Video 50:35\)](#)

Director Ferko: Any issues with serving on multiple boards that may have similar goals?
AG Young: Focus must be exclusively on the current board and don't vote on anything that could impact other boards.

Director Wheeler: Can we use information learned from one board to influence another board decision.

AG Young: Yes, unless there's a conflict.

Chair Stephens: Can you have an impromptu Executive Session?

AG Young: Yes, but I would caution against it.

Chair Stephens: If we need to abstain from a vote due to conflict of interest, are we required to present something in writing?

AG Young: No, verbal notification at the time is enough.

V. **Board Meeting Cadence and Schedule for FY 2024, Darius Pakbaz, NAAPME Program Administrator** [\(Video 1:00:21\)](#)

July 27, 2023

August 24

September 28

October 26

November 16 or 30

December 21, or off

January 25, 2024

February 22

March 28, or off

April 25, or off

May 23

June 27

Board agrees to meet on November 30th and take December off; keep the rest of the schedule as is and revisit March & April in January 2024.

VI. **Revenue and Budget Update, Darius Pakbaz, NAAPME Program Administrator** [\(Video 1:06:22\)](#)
Final number for FY 23; \$7,922,297, over the projection by \$1.3m. The FY 22-23 adjusted amount due to the exemption in the retail delivery fee is (\$7938).

VII. **Enterprise Program Update, Darius Pakbaz, NAAPME Program Administrator** [\(Video 1:09:42\)](#)

Future Board of Directors Meeting Business

- Enterprise Public Accountability Dashboard
- Updates to the Enterprise 10-Year Plan
- Discussion on Enterprise fiscal rules
- Presentation on CDOT's role in proposed BRT corridors in Denver Metro / North Front Range Areas
- Presentation on how local communities manage grant funds
- Update on Safe Routes to School Program and allocation for High School students
- Updates on other business pertinent to the Enterprise

VIII. **Adjournment, Kristin Stephens, NAAPME Chair** [\(Video 1:11:43\)](#)

Upcoming Dates:

July 27, 2023, 3:00 PM - 4:30 PM - NAAPME Board of Directors Meeting, Virtual



COLORADO NONATTAINMENT AREA AIR POLLUTION MITIGATION ENTERPRISE

REGISTRY OF ACTIONS

June 29, 2023

Action Number	Action	Decision
2023-6	Approval of May 25, 2023 minutes <ul style="list-style-type: none">• Motion made by Director Suniga• Seconded by Director Holguin• Passed without further discussion	Approved
2023-7	Approval of new board secretary, Suzanna Alvarado <ul style="list-style-type: none">• Motion made by Director Wheeler• Seconded by Director Holguin• Passed without further discussion	Approved



Jennifer Fogel, Secretary
Nonattainment Area Air Pollution Mitigation Enterprise

June 30, 2023

Date

Nonattainment Area Air Pollution Mitigation Enterprise



COLORADO

Department of Transportation

Board of Directors Meeting
July 27, 2023



Meeting Agenda

- I. **Convene Meeting & Roll Call** 3:00PM - 3:05PM
Kristin Stephens, NAAPME Chair
- II. **Approval of Minutes from the June 29, 2023, Board of Directors Meeting** 3:05PM - 3:10PM
Kristin Stephens, NAAPME Chair
- III. **Enterprise Program Discussion - Sidewalk/Multimodal Path Connectivity Program** 3:10PM - 3:45PM
Darius Pakbaz, NAAPME Program Administrator
- IV. **Enterprise Translation Support** 3:45PM - 4:00PM
Darius Pakbaz, NAAPME Program Administrator
- V. **Revenue and Budget Update** 4:00PM - 4:15PM
Division of Accounting and Finance (CDOT)
- VI. **Enterprise Program Update** 4:15PM - 4:30PM
Darius Pakbaz, NAAPME Program Administrator
- VII. **Adjournment** 4:30PM
Kristin Stephens, NAAPME Chair

**DECISION
ITEM**



DECISION ITEM

Approval of Minutes from the June 29, 2023, Board of Directors Meeting

Kristin Stephens, NAAPME Chair



Enterprise Program Discussion - Sidewalk/Multimodal Path Connectivity Program

Presenter(s)



Enterprise Program Discussion - Sidewalk/Multimodal Path Connectivity

Sidewalk and bike path projects is a category that is a joint grouping in two focus areas

BENEFITS:

- Provide more choice for residents to avoid single occupancy vehicle travel.
- Improve safety for multimodal travelers by providing dedicated facilities.
 - In 2022 - pedestrian/vehicle fatalities were 111, 14.7% of total fatalities in Colorado
 - Bicyclist/vehicle fatalities totaled 15, 2.0% of total fatalities in Colorado.
- Provide improved multimodal connections to current transit stops and provide infrastructure for future transit projects, such as Bus Rapid Transit.
- Low Income neighborhoods, on average had fewer sidewalks, crosswalks, and traffic calming devices than middle and high income neighborhoods. Providing these connections in these communities can assist with transportation equity.
- Helping to support/augment current transportation plans, including the State's 10-Year Plan, DRCOG's MetroVision and RTP, and NFRMPO's RTP, with projects already identified through a public stakeholder process as needs and priorities within communities.

CONSIDERATIONS:

- Avoiding projects that do not provide true transportation choice.
- Engineer review of potential projects to ensure consistency with regulations and feasibility of the project.
- Local Agency ability to deliver the project.





Sidewalk/Multimodal Path Connectivity

Outline of Proposal

Allocate \$10,000,000 over the next three years towards projects that support sidewalk and multimodal path development, on projects that support the funding focus areas as outlined in the Enterprise's 10-Year Plan.

Proposed Requirements:

- 1) All projects must occur within the ozone nonattainment area
- 2) Recommend minimum project cost of at least \$1,000,000 and/or greater.
- 3) These projects should be focus on actual infrastructure projects that will help support ozone reduction goals, studies are not eligible. Support for design activities on multimodal projects may be eligible, pending approval of the Board.
- 4) All projects must go through a review by a CDOT project engineer for feasibility, ability of the agency to implement the project, and to ensure the scope meets infrastructure projects requirements.
- 5) Proposal should support already prioritized projects that increase multimodal travel and reduce the use of single occupancy vehicle trips, but may not have identified funding for multimodal provisions in existing transportation plans including:
 - a) CDOT's 10-Year Plan
 - b) Metropolitan Planning Organizations Regional Transportation Plans
- 6) Existing projects that have multimodal elements may apply to funds to support these elements as long as they meet the provisions as outlined by the Board of Directors.
- 7) Eligible Organizations who can apply: Colorado Department of Transportation, Metropolitan Planning Organizations within the Ozone Nonattainment area, local agencies' departments of transportation and/or public works departments.
- 8) Projects would be evaluated through a set of criteria which could include reduction in ozone causing emissions, benefits to disproportionately communities, providing travel choice, and connections to transit options.



Sidewalk/Multimodal Path Connectivity

Proposed Evaluation Criteria

- 1) Meeting the criteria of the funding focus areas as outlined within the Enterprise's 10-Year Plan.
- 2) Geographical Equity within the Ozone Nonattainment Area.
- 3) Impacts/Benefits for Disproportionately Impacted Communities.
- 4) Proposed reduction in ozone pollution from the project.
- 5) If the project has been prioritized in an Transportation Planning Document and Process, including CDOT's 10-Year Plan and Metropolitan Planning Organization's Regional Transportation Plans.
- 6) Feasibility assessment provided through the Colorado Department of Transportation.
- 7) Schedule to complete the project within a timeframe acceptable to the Board.





Sidewalk/Multimodal Path Connectivity

Potential Reductions in Ozone Causing Emissions

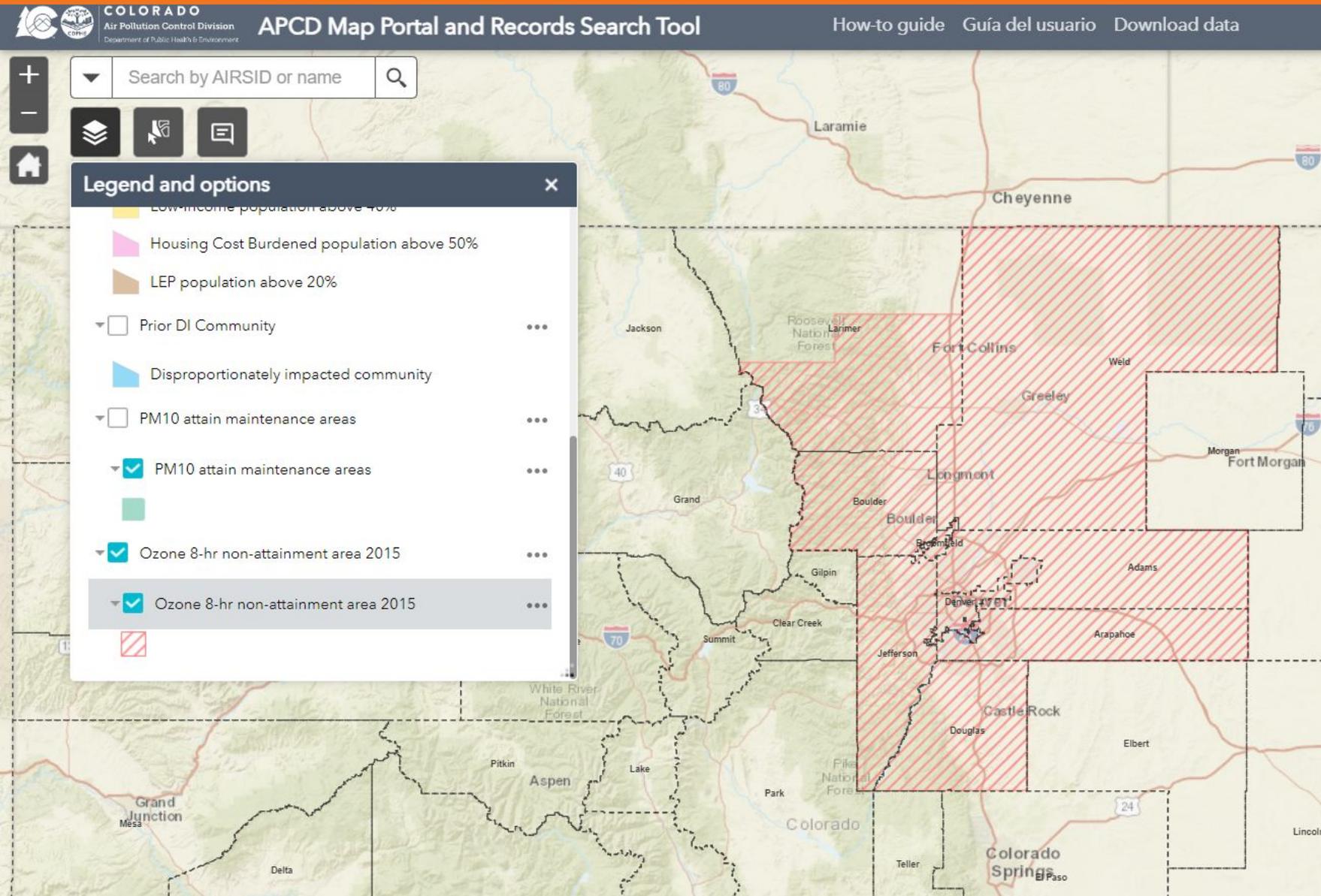
Increasing the connectivity of sidewalks and multimodal paths has shown a potential reduction in ozone causing emissions. Here is an example of modeled reductions from FHWA's [“Congestion Mitigation and Air Quality Improvement \(CMAQ\)” program](#):

Colorado “Bicycle and Pedestrian Facilities” Projects funded by CMAQ, FY 2014-2021	Modeled Pollution Reductions (all in kg/day):			
	VOC *	CO	NOx *	PM10
Separate Path	0.5	1.18	2.01	0.5
Separate Path	1.0	16.0	1.0	1.0
CONSTRUCT 2 BIKE/PED UNDERPASSES ...	1.34	18.04	1.56	0.05
CONSTRUCT BIKE/PED TRAIL AND AMENITIES ...	1.08	14.65	1.26	0.04
MULTIMODAL IMPROVEMENTS, ROADWAY & DRAINAGE IMP., LANDSCAPING	0.84	1.98	3.36	0.01
CONSTRUCT BICYCLE / PEDESTRIAN FACILITY	0.96		1.28	
Passenger Facilities	0.96		1.28	
Passenger Facilities		2		
CONSTRUCT BIKE/PED UNDERPASS AND AMENITIES		2		
10 FT WIDE TRAIL AND TWO PEDESTRIAN BRIDGES		1		
Passenger Facilities		2		
OVERPASS CONSTRUCTION, TRAIL CONNECTIONS ...	0.042	1.4	0.044	0.003
TRAIL CONSTRUCTION ...	0.074	2.477	0.078	0.005
CONSTRUCT 10' BIKE/PED TRAIL, WALLS, BIKE RAILING ...	0.301	10.058	0.318	0.022
CONSTRUCT TRAIL AND PEDESTRIAN BRIDGE	0.062	2.087	0.066	0.004
CONSTRUCT BIKE/PED UNDERPASS	.0056	1.14	0.123	0.009
CONSTRUCT NEW 10' SIDEWALK AND INSTALL WAYFINDING SIGNAGE	0.067	1.055	0.098	0.013
REMOVE EXISTING STAIRS AND REPLACE WITH ADA COMPLIANT RAMP, WIDEN SIDEWALK, ...	0.3	4.79	0.45	0.06
CONSTRUCT 10' MULTI-USE BIKE/PED TRAIL, RETAINING WALLS, BIKE RAILING	0.0630	0.9100	0.0780	0.0080
TOTALS	7.589	82.767	13.005	1.724
* 365 = kg of pollutants reduced each year	<u>2,769.98</u>	<u>30,209.96</u>	<u>4,746.83</u>	<u>629.26</u>

* Volatile Organic Compounds (VOCs) and Oxides of Nitrogen (NOx) are “ozone precursors,” which combine with sunlight to produce ground-level ozone.



Ozone Nonattainment Area Boundary Area for Enterprise Projects

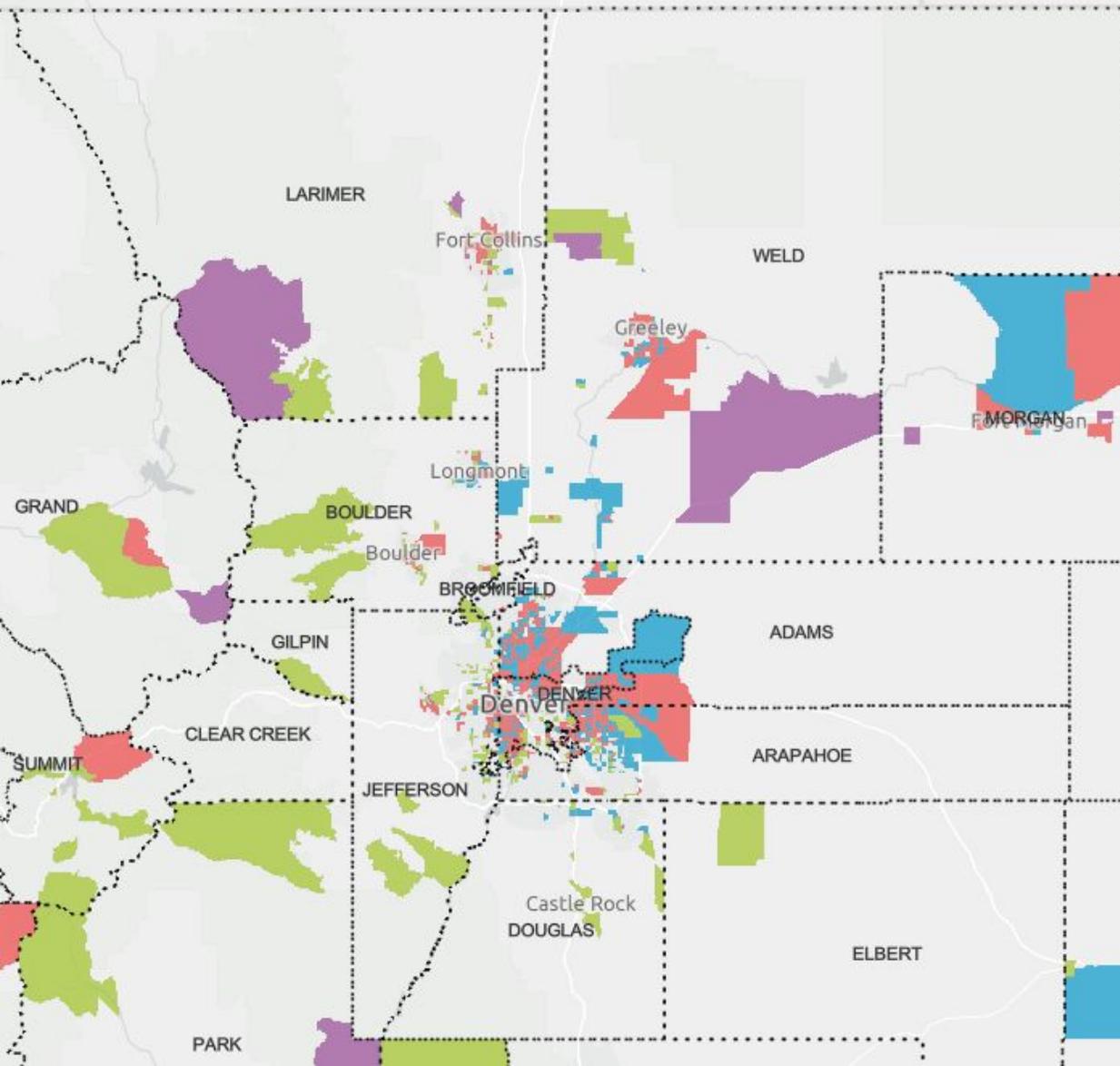


Location of the current Ozone nonattainment area.

Any projects that would be funded with this proposal must be located within the red shaded area in order to qualify for funding from the Enterprise through this program.



Enviroscreen Tool Map - Nonattainment Area Identification of Disproportionately Impacted Communities



Colorado EnviroScreen is an interactive environmental justice mapping tool. Version 1.0 of Colorado EnviroScreen launched on June 28, 2022.

The tool enables users to identify disproportionately impacted communities based on the definition in Colorado's [Environmental Justice Act](#) (HB21-1266) and outlined into three categories by Census Area.

<https://cdphe.colorado.gov/enviroscreen>

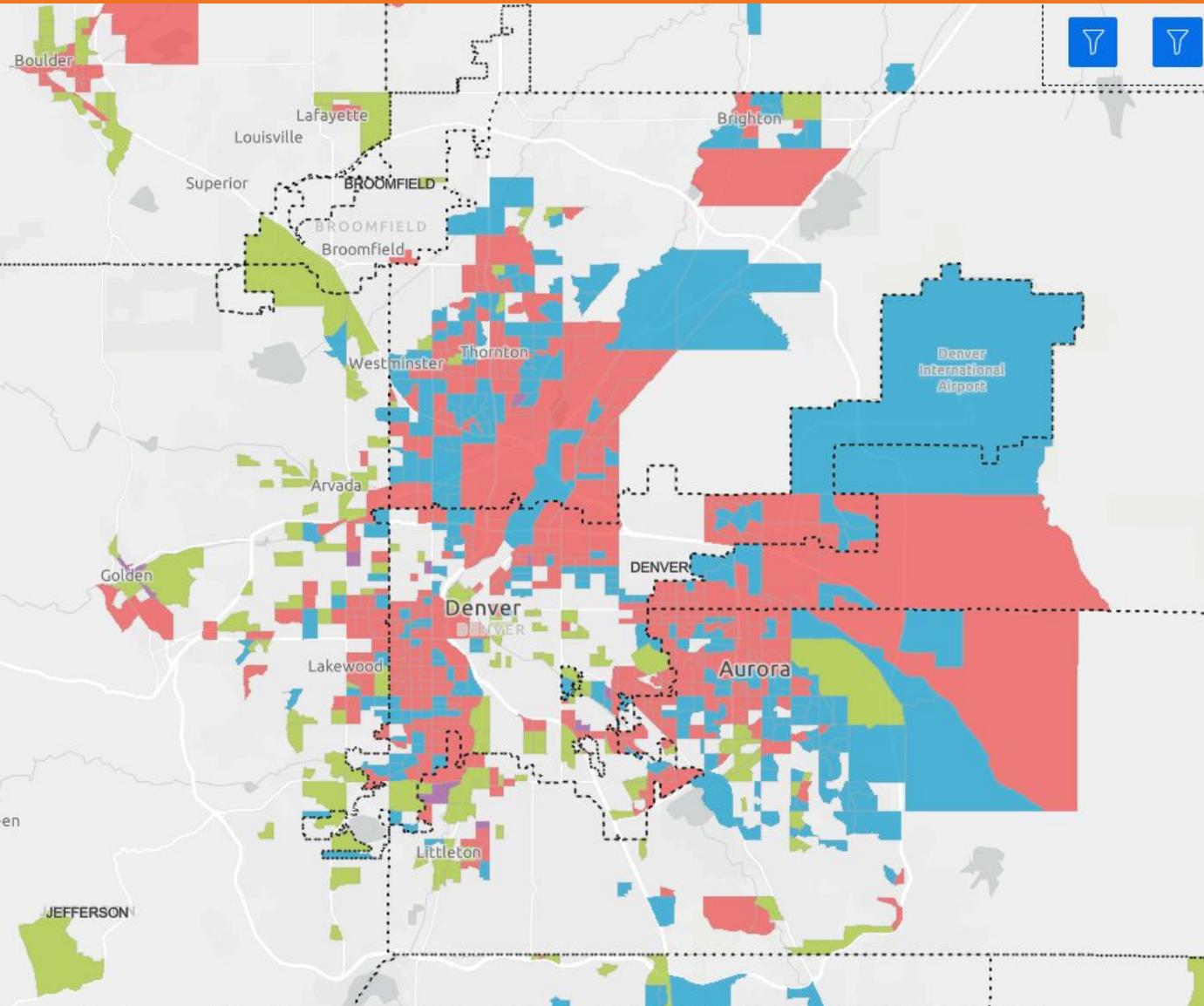
Disproportionately Impacted Communities

-  More than one category
-  People of Color
-  Housing Burden
-  Low Income



Enviroscreen Tool Map - Denver Area

Identification of Disproportionately Impacted Communities



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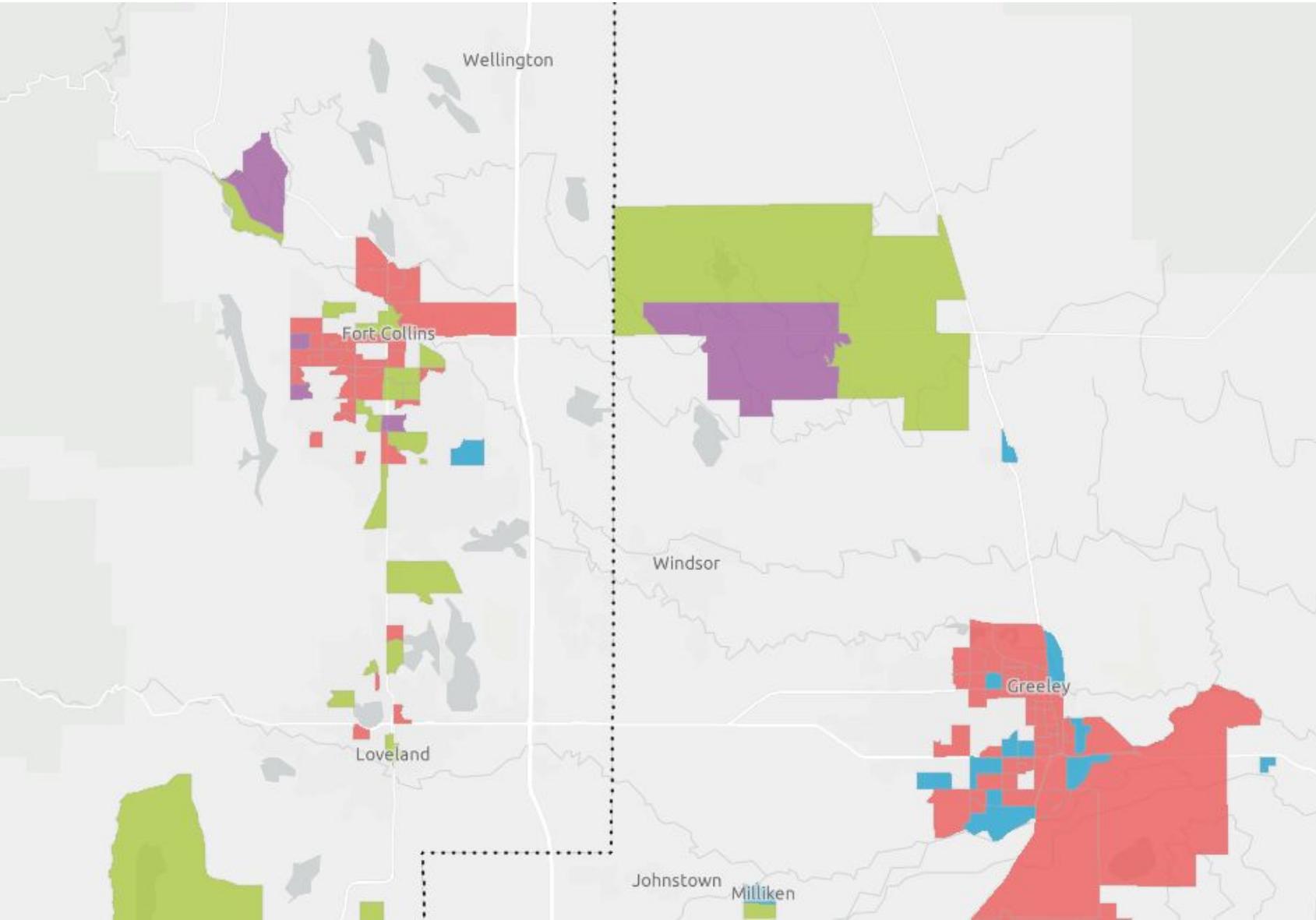
Disproportionately Impacted Communities

-  More than one category
-  People of Color
-  Housing Burden
-  Low Income



Enviroscreen Tool Map - North Front Range Area

Identification of Disproportionately Impacted Communities



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Disproportionately Impacted Communities

-  More than one category
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-  Housing Burden
-  Low Income



Sidewalk/Multimodal Path Connectivity Responsibilities for the Grantees



Code of Colorado Regulations
Secretary of State
State of Colorado

DEPARTMENT OF PERSONNEL AND ADMINISTRATION

Division of Finance and Procurement

STATE OF COLORADO FISCAL RULES

1 CCR 101-1

[Editor's Notes follow the text of the rules at the end of this CCR Document.]

These Fiscal Rules are effective

PURPOSE

The purpose of these Fiscal Rules is to establish internal controls, accounting policies, and procedures for the State Controller in managing the

STATUTORY AUTHORITY

Colorado Revised Statutes create lists the powers and duties of the Fiscal Rules. Section 24-30-202 Fiscal Rules and is specifically in

DEFINITIONS

In addition to any definitions incorporated into each of these F

Chief Executive Officer – Exec to act on behalf of such individua

Chief Fiscal Officer – Top finan

Controller – The individual with C.R.S. The Controller may deleg in §6-1-1303(7) C.R.S. and 4 CC 30-201, C.R.S.

Elective Officers – Governor, Li

Institution of Higher Education executive order, or any other aut §24-30-202(13)(b), C.R.S.

Principal Departments – The S Office of the Governor.

Procurement Official - The indi to §24-102-202(3), C.R.S., or §2

State – The State of Colorado.

608.01

SECTION 608 SIDEWALKS AND BIKEWAYS

DESCRIPTION

608.01 This work consists of the construction of bituminous or concrete sidewalks, bikeways, and curb ramps per these specifications and in conformity with the lines and grades shown on the plans or established.

MATERIALS

608.02 Materials shall meet the requirements specified in the following subsections:

Joint Fillers	705.01
Bed Course Material	703.07

Concrete for sidewalks, bikeways, and curb ramps shall be Class B and meet the requirements of Section 601.

Bituminous material for sidewalks, bikeways, and curb ramps shall meet the requirements of Section 403.

Concrete and bituminous mixes will be subject to inspection and tests as required to ensure compliance with quality requirements.

CONSTRUCTION REQUIREMENTS

608.03 Concrete Sidewalks and Bikeways.

(a) **Excavation.** Excavation shall be made to the required depth and to a width that will permit the installation and bracing of the forms. The foundation shall be shaped and compacted to a firm even surface conforming to the section shown on the plans or as staked. When the Engineer determines that material is uncompactable, the material shall be removed and replaced per subsection 206.03.

(b) **Forms.** Forms shall be of wood, metal, or other suitable material, and shall extend for the full depth of the concrete. All forms shall be straight, free from warp, and of sufficient strength to resist the pressure of the concrete without springing. Bracing and staking of forms shall be such that the forms remain in both horizontal and vertical alignment until their removal. A satisfactory slip-form method may be used.

(c) **Placing Concrete.** The foundation shall be thoroughly moistened immediately before the placing of the concrete. The proportioning, mixing, and placing of the concrete shall be per the requirements for the class of concrete specified.

(d) **Finishing.** The surface shall be floated with a wooden or magnesium float and given a transverse broom finish. Plastering of the surface will not be permitted. All required hand finishing shall be performed in conformance with subsection 601.12(a). All outside edges of the slab and all joints shall be edged with a 1/4-inch radius-edging tool.

(e) **Joints.** Expansion joints, at intervals of not more than 500 feet, shall be filled with 1/2-inch-thick full depth, preformed expansion joint filler. The sidewalk or bikeway shall be divided into sections by dummy joints formed by a jointing tool or other acceptable means as directed. These dummy joints shall extend into the concrete for at least a quarter of the depth and shall be approximately 1/8 inch wide. Dummy joints shall be spaced at intervals approximately equal to the width of the sidewalk or bikeway.

Construction joints shall be formed around all appurtenances such as manholes, and utility poles, extending into and through the sidewalk. Preformed expansion joint filler 1/2 inch thick shall be installed in these joints. Expansion joint filler 1/2 inch thick or the thickness indicated shall be installed between new concrete and any fixed structure such as a building or bridge. This expansion joint material shall extend for the full depth of the contact surface.

(f) **Curing.** Immediately upon completion of the finishing, sidewalks and bikeways shall be moistened and kept moist for three days, or they shall be cured by the use of membrane-forming curing compound. The method and details of curing shall be subject to the approval of the Engineer.

During the curing period, all traffic, both pedestrian and vehicular, shall be excluded. Vehicular traffic shall be excluded for such additional time as the Engineer may direct.

- 1) To be awarded funds, an extensive scope of work and detail project budget (or portions applicable to the funding provided by the Enterprise), that meets the requirements of the state’s fiscal rules and Enterprise rules would be required to be submitted and vetting by Enterprise staff.
- 2) Provide the enterprise a quarterly report regarding the progress of the project.
- 3) Invoice the enterprise as appropriate on a quarterly basis for reimbursement of costs that were approved by the Enterprise.
- 4) Provide in their application, an estimate to the Enterprise, of the reduction of ozone causing emissions from the project, per guidelines outlined by the Enterprise.
- 5) Follow all applicable rules and regulations for infrastructure projects by the state and local jurisdictions and all fiscal rules as outlined by the State of Colorado.
- 6) Provide a final report after completion of the project on the amount of Enterprise funding that was used in the project, overall outcomes of the project, and a confirmation of the proposed reduction of ozone causing emissions.



Sidewalk/Multimodal Path Connectivity

Proposed Next Steps

- 1) Enterprise Staff Discussion with appropriate entities at CDOT who will support this effort on a proposed call for funding. These will include:
 - a) Accounting and Finance Staff
 - b) Contracting and Procurement Staff
 - c) Regional Planning and Engineering Staff
 - d) Confirmation with counsel at the Attorney General's Office.
- 2) Development of a Proposed Call for Funding, by Enterprise Staff, for Board of Directors review and approval.
 - a) Proposed review of this funding allocation and associate call for projects, with specific details, at the August Board of Directors Meeting
 - b) Vote on proposal by the Board of Directors on this funding opportunity (tentatively proposed at the September Board of Directors Meeting).
- 3) Call for Projects tentatively scheduled to be open tentatively in October 2023.
- 4) Board of Directors Review and Approval of Projects - Winter 2023/2024.



Sidewalk/Multimodal Path Connectivity

Discussion Questions

- 1) Does the Board feel that the staff proposal meets the the Enterprise's Business Purpose, and Funding Focus Areas?
- 2) Is there any other factors/issues that the Board would like staff to explore as part of this proposal?
- 3) Does the Board continue to feel that sidewalk and multimodal path expansion and connectivity is a potential funding area to help improve ozone pollution and reduce single occupancy vehicle usage?
- 4) Is the overall timeline presented appropriate to execute this proposal?
- 5) Any other feedback from the Board on this proposal?



Enterprise Translation Support

Darius Pakbaz, NAAPME Program Administrator



Translation Services

Proposal from May Board Meeting

- Enterprise Board of Directors have approved \$50,000 in the fiscal year 2023 budget for translation services.
- Enterprise staff has developed a list of proposed deliverables to solicit feedback and suggestions from Directors.
- Enterprise staff will bring forward a proposal at the June 2023 Board of Directors meeting for approval.

#	<u>SAMPLE</u> Deliverable	<u>PROPOSED</u> Estimated Delivery Date
1.	Translate NAAPME 10-Year Plan into Spanish	September 30, 2023
2.	Translate NAAPME 2022 Annual Report into Spanish	September 30, 2023
3.	Translate NAAPME 2023 Annual Report into Spanish, when published	January 31, 2024
4.	Translate Board of Directors Meeting Minutes into Spanish, at the direction of the NAAPME Program Administrator	Monthly after completion of each Board of Directors meeting, within 30 days after completion of said meeting, with no more than 12 separate occurrences.
5.	Provide translation of a revamped “Introduction to the NAAPME” video to Spanish, during development and publication of said Video	Spring 2024
6.	Provide real-time translation services to public outreach sessions, when those sessions are approved by the NAAPME Board of Directors and NAAPME Program Administrator	As Needed, limited to six sessions for the duration of this contract.



Translation Services

Discussion at the May Board of Directors Meeting

- Revamp Introduction Video and provide Spanish translation of that video to extend reach of messaging of the Enterprise, its business purpose, and how can communities participate.
- Provide translation of enterprise documents, with an emphasis on public-directed documents, such as the 10-Year Plan and the Enterprise's Annual Plan.
- *NEW - Incorporate accessibility standards to the Enterprise's documents, as outlined in HB21-1110.*
 - https://leg.colorado.gov/bills/hb21-1110?utm_medium=email&utm_source=govdeliver
- **Any other feedback from the Board to Enterprise staff for execution of this proposal?**
- **Next Steps:**
 - Development of final proposal and scope of work
 - Board vote on final approval (Anticipated October Board of Directors Meeting)
 - Enterprise staff to work on procuring services to fulfill tasks.



Revenue and Budget Update

Division of Accounting and Finance (CDOT)



Enterprise Budget to Actuals

FY 2023 - July 2022 to May 2023

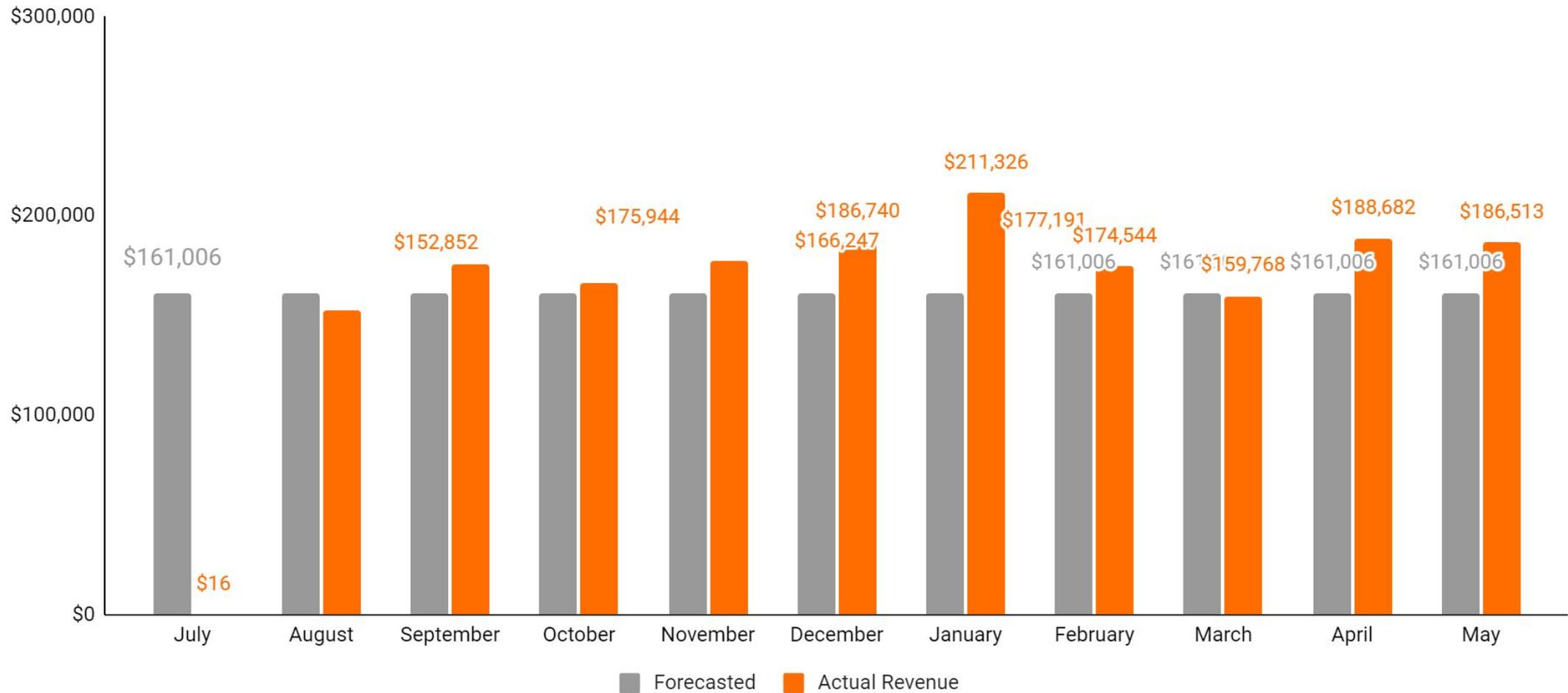
Fiscal Year 2022-23 Budget to Actual for Fund 542-Ongoing Nonattainment Area Air Pollution Mitigation Enterprise									
Line Item		Approved Budget	Total Quarter 1	Total Quarter 2	Total Quarter 3	April 2023	May 2023	Total	Remaining Funds
1	Fiscal Year Revenues								
2	NAAPME Retail Delivery Fee	\$ 6,669,090	\$ 328,812	\$ 530,177	\$ 545,638	\$ 188,682	\$ 186,360	\$ 1,779,669	
3	NAAPME Rideshare Fee	-	-	1,556,049	1,569,570	10,829	1,627,461	4,763,909	
4	Interest Income	-	74	5,898	21,827	11,395	11,959	51,153	
5	Total FY 2022-23- Revenue	\$ 6,669,090	\$ 328,886	\$ 2,092,125	\$ 2,137,035	\$ 210,906	\$ 1,825,779	\$ 6,594,731	\$ 74,358
6	Fiscal Year Allocations								
7	Administration & Agency Operations								
8	Staff Salaries	\$ 64,800	\$ -	\$ 5,453	\$ 4,824	\$ 3,669	\$ -	\$ 13,947	\$ 50,853
9	State Agency Support	\$ 64,800							
10	Attorney General Fees	\$ 5,000	\$ -	\$ 548	\$ 1,524	\$ -	\$ 164	\$ 2,236	\$ 2,764
11	Office of the State Audit-Annual Financial Audit	\$ 2,000	-	-	-	-	-	-	2,000
12	Total State Agency Support	\$ 7,000	\$ -	\$ 548	\$ 1,524	\$ -	\$ 164	\$ 2,236	\$ 4,764
13	Enterprise Support Initiatives								
14	Language Translation Services	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
15	Consultant Services	100,000	-	-	-	-	-	-	100,000
16	Total Enterprise Support Initiatives	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
17	Board Meeting Expenses								
18	Board Travel	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
19	Board Meeting Expenses	\$ 500	-	-	-	-	-	-	500
20	Presentation Support	\$ 350	-	-	-	-	-	-	350
21	Total Board Meeting Expenses	\$ 5,850							\$ 5,850
22	Total Administration and Agency Operations	\$ 227,650	\$ -	\$ 6,002	\$ 6,348	\$ 3,669	\$ 164	\$ 28,368	\$ 199,282
23	Debt Service								
24	Debt Service on CDOT Loan	\$ 76,486	\$ -	\$ 75,557	\$ -	\$ -	\$ -	\$ 75,557	\$ 929
25	Total Debt Service	\$ 76,486	\$ -	\$ 75,557	\$ -	\$ -	\$ -	\$ 151,115	\$ (74,629)
26	Contingency Reserve								
27	Enterprise Reserve Fund (>\$200,000.01)	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
28	Total Contingency Reserve	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
29	Total FY 2022-23 Allocations	\$ 504,136							



Retail Delivery Fee (Forecasted to Actual)

FY 2023 - July 2022 to May 2023

Nonattainment Area Air Pollution Mitigation Enterprise - Retail Delivery Fee Forecasted to Actual

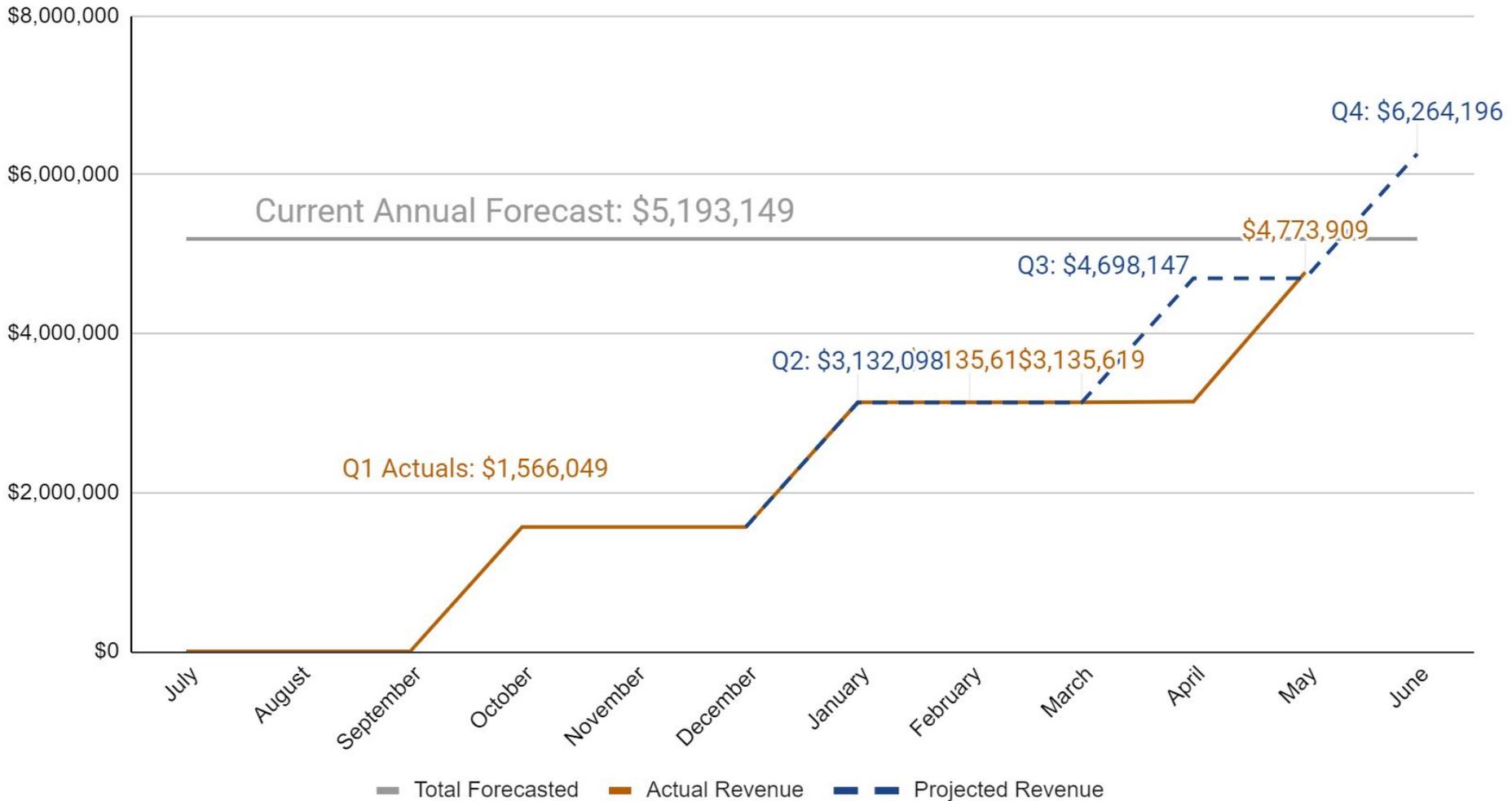




Rideshare Fee (Forecasted to Actual)

FY 2023 - July 2022 to May 2023

NAAPME Rideshare Fee Forecasted to Actual





Enterprise Program Update

Darius Pakbaz, NAAPME Program Administrator



Program Administrator Update

Future Board of Directors Meeting Business

- Review and vote on proposed Sidewalk/Multi Use Path Funding Program
- Review and vote on proposed translation and accessibility services proposal
- Enterprise Public Accountability Dashboard
- Updates to the Enterprise 10-Year Plan
- Discussion on Enterprise fiscal rules
- Enterprise Annual Report to the Transportation Commission and Transportation Committees of the Colorado General Assembly
- Continued discussion on BRT projects in Denver Area and North Front Range Area.
- Updates on other business pertinent to the Enterprise



Next Steps and Adjoinment

Kristin Stephens, NAAPME Chair



Next Steps

Upcoming Board of Directors Meeting Dates (all virtual and 3:00 - 4:30 PM, unless otherwise noted):

- Thursday, August 24, 2023 - Virtual through the Zoom Platform
- Thursday, September 28, 2023 - TBD
- Thursday, October 26, 2023 - TBD
- Thursday, November 30, 2023 - Virtual through the Zoom Platform
- *No NAAPME Board Meeting in December 2023*

**Fiscal Year 2022-23 Budget to Actual for Fund 542-Ongoing
Nonattainment Area Air Pollution Mitigation Enterprise**

Line Item		Approved Budget	Total Quarter 1	Total Quarter 2	Total Quarter 3	April 2023	May 2023	Total	Remaining Funds
1	Fiscal Year Revenues								
2	NAAPME Retail Delivery Fee	\$ 6,669,090	\$ 328,812	\$ 530,177	\$ 545,638	\$ 188,682	\$ 186,360	\$ 1,779,669	
3	NAAPME Rideshare Fee	-	-	1,556,049	1,569,570	10,829	1,627,461	4,763,909	
4	Interest Income	-	74	5,898	21,827	11,395	11,959	51,153	
5	Total FY 2022-23- Revenue	\$ 6,669,090	\$ 328,886	\$ 2,092,125	\$ 2,137,035	\$ 210,906	\$ 1,825,779	\$ 6,594,731	\$ 74,358
6	Fiscal Year Allocations								
7	Administration & Agency Operations								
8	Staff Salaries	\$ 64,800	\$ -	\$ 5,453	\$ 4,824	\$ 3,669	\$ -	\$ 13,947	\$ 50,853
9	State Agency Support	\$ 64,800							
10	Attorney General Fees	\$ 5,000	\$ -	\$ 548	\$ 1,524	\$ -	\$ 164	\$ 2,236	\$ 2,764
11	Office of the State Audit-Annual Financial Audit	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000
12	Total State Agency Support	\$ 7,000	\$ -	\$ 548	\$ 1,524	\$ -	\$ 164	\$ 2,236	\$ 4,764
13	Enterprise Support Initiatives								
14	Language Translation Services	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
15	Consultant Services	100,000	-	-	-	-	-	-	100,000
16	Total Enterprise Support Initiatives	\$ 150,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 150,000
17	Board Meeting Expenses								
18	Board Travel	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000
19	Board Meeting Expenses	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
20	Presentation Support	\$ 350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350
21	Total Board Meeting Expenses	\$ 5,850							\$ 5,850
22	Total Administration and Agency Operations	\$ 227,650	\$ -	\$ 6,002	\$ 6,348	\$ 3,669	\$ 164	\$ 28,368	\$ 199,282
23	Debt Service								
24	Debt Service on CDOT Loan	\$ 76,486	\$ -	\$ 75,557	\$ -	\$ -	\$ -	\$ 75,557	\$ 929
25	Total Debt Service	\$ 76,486	\$ -	\$ 75,557	\$ -	\$ -	\$ -	\$ 151,115	\$ (74,629)
26	Contingency Reserve								
27	Enterprise Reserve Fund (>\$200,000.01)	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
28	Total Contingency Reserve	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
29	Total FY 2022-23 Allocations	\$ 504,136							